

# **Vikram Kumar**

**Master of Business Administration (MBA)** 

(Digital Marketing Manager)

"To secure a challenging position in this organization in order to improve my skill and work for the growth of the organization."

### Contact

## Mobile

+91 8595250237

## Email

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## Address

Sector 71, Noida Uttar Pradesh-201301 (India)

#### **PROFILE SUMMARY**

Currently working with Choco Court, Noida Uttar Pradesh as a Manager from May 2021. I have 4 years of experience in Digital Marketing and 2 Year Experience in Accounting.

### **ACADEMIC DETAILS**

### **2020**

Master of Business Administration From Dayalbagh Educational Institute, Agra, Uttar Pradesh

### **2014**

Information Technology
Training (ITT)
From The Institute of
Chartered Accountant of India

**2013** 

Bachelor of Commerce From Dr. Jagannath Mishra, college, Muzaffarpur, Bihar

#### **ROLES & RESPONSIBILITIES**

Our job responsibility is SEO on-page, off-page, Provide Valuable Data for Off-Page Activity. Website Audit. Research, Google Keyword Analytics, PageSpeed Insights, Google My Business, Google Search Console. Meta Ads (Facebook Instagram), Whatsapp & Email Marketing and Google Ads. A result-driven Digital Marketing. Executive who drives growth through effective and innovative marketing strategies. Filling of Goods and Service Tax (GST), Generate E-way Bill. Looking after preparation of all types vouchers like Sales, Purchase, Goods and Service Tax (GST) Registration, MSME Registration, Shop Act Registration.

#### **SKILLS**

- On-Page SEO & Off Page SEO
- Graphics Design with Canva
- Google Ads
- Meta (Fb & Insta) Ads
- Google My Business
- Whatsapp Marketing
- Email Marketing
- Website Speed Testing
- Website Audit
- Content Audit
- Social Media Optimization
- Keyword Research
- Brand Strategy
- Google Trending

#### **PERSONAL DETAILS**

- Date of Birth10 January, 1994
- LanguageHindi & English
- Father's Name
  Sri Bhupendra Singh
- Permanent Address
  Vill+Post Geyaspur

Muzaffarpur, Bihar-843107

#### WORK EXPERIENCE

05/2021-Till Now, Manager Choco Court

**Location :** Noida Uttar Pradesh-201301 (India)

**Responsibility:** Search Engine Optimization (SEO) On-Page SEO & Off- Page SEO, Graphics Design with Canva, Meta Ads, Google Ads, Keyword Research,

Google Trending, and Google My Business.

2018-2020 MBA

2017- 2018 Prepare for CA Exams

03/2015- 04/2017, Article Ship

**Kumar Vijay Gupta & Co** 

Location: Gurugram (HR) India

Responsibility: Accounts, Internal Audit, Shop act

registration, Value Added Tax (VAT)

04/2014-03/2015, Article Ship

Batra Harish & Co.

**Location :** New Delhi, India **Responsibility :** Accounts

#### **EXTRA ACTIVITIES**

- Digital Marketing from Fiducia Solutions Institute, Noida, UP
- Attended the Alumni meet of D.E.I in IIT Delhi campus
- Attended the 15 days General Management and Communication Skills-1 Course Organised by Northern India Regional Council of ICAI in June, 2014 Successfully completed
- Computer Training Course organised by The Institute of Chartered Accountants of India in March, 2014
- Attended the 35 hours Orientation Programme Organised by Northern India Regional Council of ICAI in February, 2014

## **SUCCESSFUL CAMPAIGNS**

