

kapil Singh

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EDUCATION

DEI UNIVERSITY

MBA (General Management)
B.tech(Civil Engineering)

COURSEWORK

POSTGRADUATE

Leadership skills
Business communication skills
Circular Economy
Human Resource Management
New Trends in Technology
E-Commerce
Training and Development

UNDERGRADUATE

Soil Mechanics
Concrete technology
Surveying
Fluid Mechanics

SKILLS

Process Modeling
Oral and Written Communication
HR management
Analytical Thinking and Problem Solving
Decision Making
Leadership Quality

INTERNSHIPS

SHODHSHALA| Tech Intern

Jan- June,2021| Agra, IN

Oversee recruiting and hiring process, sourcing, screening, end to end recruitment, onboarding, deployment, process paperwork, HR Operations, providing counselling on policies and procedure, maintain employee records.

PROJECTS

E-EDUCATION Management System | PROJECT

Created a standalone web portal with end to end operation to manage college student, staff, resources online with interactive online education for under and post grad students. Also Implemented animation and client-side programs to make system very fast, reliable and responsive.

BONUS PAYMENT SYSTEM | Project

Salary/wages and dearness allowance (DA) are included while calculating bonus, other allowances such as over time, house rent, incentives or Commissions are not included so we make calculator to calculate all the thing and decide payroll and bonus

CERTIFICATES

INDIAN INSTITUTE OF MANAGEMENT Through EDX.ORG
Customer Relationship Management
Effective Business Management
Strategic Management
Operations Management

AWARDS

2017 University-level Participated in Founder's Day tech competition
2018 National-level Participated in Working Model Exhibition
2019 University-level 1st Position winner in DEI winter camp