

CURRICULUM VITAE

Personal Details

Name:Mayank Kumar Mishra

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Address for Correspondence:Ranchi , Jharkhand



Career Objective

Securing a challenging position in a reputable organization to fully utilize my interpersonal and Pressure handling skills to make a significant contribution to the success of the organization.

Academic Qualification

Examination Passed	Board / University	Year of Passing	Division/ % age of Marks	Subjects / Specialization
MBA	School of Management Science , Varanasi	2024	70%	HRM and Marketing
Advance Diploma in Computer Application (ADCA)	JAVA International Organization	2023	78%	MS DOS , MS Word , MS Excel , Computer Typing , Data Entry
B.B.A. in Security Management	Jharkhand Raksha Shakti University (JRSU)	2022	79%	BBA in Security Management
12 th	CBSE	2019	59%	PCM
10 th	CBSE	2017	75%	

Other Certificates

1. Internship Certificate from CID (Criminal Investigation Department) Headquarters , Ranchi , Jharkhand Under HRD.
2. Internship Certificate from CCL (Central Coalfield Limited) Ranchi , Jharkhand in P&IR (Personnel & Industrial Relations)Department.
3. Certificate of Excellence in Cultural Program organized on the occasion of Foundation Day of College (JRSU).
4. Certificate of Participation from Gramin Upkar Sansthan on National Consumer Day.
5. Certification of Participation in Hindustan Olympiad organized by Hindustan Times.

Experience

- 3 Months Working as a Management Trainee in Om Logistics Limited.
- 1 year Course Certificate in Advance Diploma in Computer Application (ADCA)
- 2.5 months experience in HRD Department as a Intern in Central Coalfield Limited (CCL)
- 15 days experience in HRD Department as a Intern in Criminal Investigation Department.

Personal Strengths and Skills

1. Handle Confidential Information
2. Self motivated .
3. Pressure Handling
4. Love to take up new challenges.
5. Ability to innovate and imagine..

Projects Undertaken- UG/PG

Anchored at Govt. Sansthan Organized Programme on the Occasion of National Consumer Day

Extracurricular Activities

- Creative arts : Poetry
- Social / Volunteer Work
- Travelling: Exploring new places and meeting new peoples.

Achievements

- Got best model award in PARIPAN (College Foundation Day)
- Prize Winner in Various Poetry Competition.
- SWAYAM online course certification offered by National Law University, Delhi

Seminar, Workshops, and Training Programmes Attended

- Seminar on Investment Awareness Programme by SEBI & NSDL.
- Workshop on Personality Development and Soft skill development program.
- Investor meetup at Rudraksh
- Training Programme on PACE

Personal Details :

Father's Name : Manoj Kumar Mishra
Marital Status : Unmarried
Date of Birth : 10/07/2001
Permanent Address : Purani Basti , Barwadih , Latehar , Jharkhand

Place: Ranchi, Jharkhand

Date: 15/09/2024

Signature :



