

CURRICULUM-VITAE

DILEEP KUMAR

Vill. Poling , Post. Uttrora Kapkote

Distt. Bageshwar Uttrakhand

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CAREER OBJECTIVE:

- ❖ To Position myself in a rapidly growing organization, where my skills are best utilized, To obtain a responsible and challenging position where my education and work experience will have valuable application.

EDUCATION QUALIFICATION:

- ❖ 10TH Passed from U.P Board in 2004
- ❖ 12th passed from U.P Board in 2006
- ❖ Graduation From Lucknow University in 2010
- ❖ Post Graduation from C.S.M. University Kanpur in 2013

TECHNICAL QUALIFICATON:

- ❖ Basic Computer.

EXPERIENCE:

- ❖ Six mouth management training PGPL Gurgaon.
- ❖ Two year experience in PGPL Gurgaon as Assistant Manager Operation
- ❖ One year experience in Check made Industries Guard Pvt. Ltd. Gurgaon
- ❖ Eight mouth experience in G4s Security Pvt. Ltd. Gurgaon.

MANAGEMNET TRAENING:

- ❖ PEREGRIN GUARDING PVT. LTD. 06 Mouth (training Facilty Officer.)

FACILITY MANAGEMENT RESPONSIBLEES:

- ❖ Co-ordinate with Security office boy & Housekeeping Division for Smooth Operation.
- ❖ Training security Staff (Client Location.)
- ❖ Co-Ordination with Security for day Activity Staff.
- ❖ Handing General in word: out Word Return document Infrastructure facility.
- ❖ Fire Fighting & fire Extinguishers.
- ❖ Security CCTV PC System Division Smooth Operation of the Facility.
- ❖ Parking and traffic Control for Operation of the Facility.
- ❖ Transport management and Traffic Management.
- ❖ Security, Case and vehicle security.
- ❖ Disaster management.
- ❖ Type's of Security (physical security electronic security networking security VIP security Case and vehicle security.
- ❖ Access Control.
- ❖ Surveillance.
- ❖ First Add.
- ❖ Handling and Bomd Thread.
- ❖ Security Leadership.
- ❖ Handling Reception, Telephone Equals.
- ❖ Handling PF, Driver,Banking Work
- ❖ Maintain office file and side Attendance File.
- ❖ Assistant Administrator (HR)

WORKING EXPREINCE:

- ❖ **2 year working with Mahindra And Mahindra Motor Gurgaon As a Service Supervisor.**
- ❖ **1 year working with Pal Ford Motor Rampur Road Haldwani Nainital As a PDI Incharge.**
- ❖ **1 year working with Amit Auto Wheels Bareilly Road Teen Pani Haldwani Nainital As Seals And Sevice.**

PERSONAL DETAILS:

Date Of Birth : 24 August 1987

Father's Name : Mr. Pawan Kumar

Marital status : Married
Language known : Hindi English

HOBBIES & INTEREST:

❖ Playing game & reading news paper.

DECLARATION:

I hereby declare that all the statements made in this C.V are true. Complete & correct of the best of my knowledge and belief.

Date:

DILEEP KUMAR

Place:

Signature