

JASHAN SANDHU

PROJECT MANAGER, HEAD OF OPERATIONS,
FOREIGN LOGISTICS ACCOUNTING



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WORK EXPERIENCE

January 2024

SRP US Logistics

Sr. Accounting Executive - Accounts Receivables & Risk Analysis

December 2023 (2 weeks) - Event Management

Military Literature Festival

Event Organizer + Social Media Manager

September - December 2023 - Project

RS Trans Brokerage (US Logistics)

Business Developer & Administrator

February 2023 - August 2023

Vantage Logistics (Canada & USA)

Collections Coordinator

June - August 2023 (3 months) - Project

Portage Immigration Inc (CANADA)

Project Manager - Head of Operations and PR

January 2021 - January 2023

EdCosmo Education Advisors

PR executive, Social Media Manager & Student Club Director

November 2022 (2 weeks) - Event Management

Military Literature Festival

Event Organizer + Social Media Manager

October 2022 (2 weeks) - Event Management

Chandigarh Horse Show

Event Coordinator - The Ranch & Outlaw Films

January 2021 - April 2021 - Internship

PlayWrite Foundation

Intern - Operations Manager & Social Media Manager

December 2020 (3 weeks) - Event Management

Military Literature Festival

Event Operations Manager

January 2020 - March 2020

The Australian Academy

Content writer, PTE Teacher & IELTS Assistant Teacher

- Curated speaking & writing module material.
- Took overseas online classes for IELTS & PTE.

March 2019 - December 2019

Touchstone Educationals

IELTS Trainer

- IELTS trainer for M4 class (highest academic level) & extra speaking class for entire mohali branch (T1-F1).
- Team member responsible of training Punjab School Education Board teachers (2 week program) & taught weekend classes for GT-IELTS.

March 2017 - March 2019

The Markers

IELTS & Spoken English Trainer

- Department head of IELTS.
- Trainer & counsellor for spoken english & IELTS.

ACADEMIC BACKGROUND

2021-2023

Aryans Group of Colleges

Bachelor's Degree in Education

2019 - 2021

PU, Chandigarh

Master's Degree in Sociology

2016 - 2019

PU, Chandigarh

Bachelor's Degree in Arts

2014 - 2016

St Kabir Public School, Chandigarh

High School (11th & 12th) - CBSE Board

2004 - 2014

St Stephen's School, Chandigarh

Senior Secondary (1st - 10th) - ICSE Board

LICENSE & CERTIFICATES

CTET (Central Teacher Eligibility Test)-

cleared both Paper1 & Paper2 in first attempt.

TEFL Certificate - credited by

International Open Academy

TEFL Certificate - credited by TEFL

Professional Development Institute

SKILLS

Leadership
Communication
Adaptability
People & soft skills
Project Management
Attention to detail
Innovation & Creation

Consumer focus
Time management
Information technology
Conflict resolution
Industry knowledge
Resource allocation
Strategy planning