

# ANKIT KHARE

## OPERATION , MARKETING & ADVERTISING

### OBJECTIVE

Seeking an entry-level opportunity in the field of Operations , marketing & advertising with an esteemed Organisation where i can Utilise my skills & knowledge to the best of my abilities and contribute positively to my personal growth as well as the growth of an Organisation.

### EDUCATION

- **Masters in Tourism & Hospitality Management** **2019-2021**  
MBA  
CHANDIGARH UNIVERSITY
- **Bachelors of Science in Physics Hons B.sc** **2015-2019**  
DELHI UNIVERSITY
- **Higher Secondary (12 th) HSC** **2013-2014**  
up Board (S.V.M.I.C school)
- **Secondary (10 th) SSC** **2011-2012**  
up Board (S.V.M.I.C school)

### EXPERIENCE

- **Operation Manager/ Officer** **OCT 2021--**  
VFS GLOBAL PVT LTD **JUNE 2022**  
CHANDIGARH  
handling client , doing meeting with team for day to day activity  
maintaining data excel sheet ,  
collecting data reports .
- **Operation sales Assoceate** **DEC2022**  
Byju's Think \$ learn PVT. LTD  
NOIDA (UP)  
Handling clients  
maintain records

### PROJECT & TRAINING

- **ZENITH HOLIDAYS (MICE )**  
GOT EXPOSER OF MICE OPERATION'S INDUSTRY WHICH AIMS AT BRINGING TOP LEVEL PROFESSIONALS FROM EVERY SECTORS IN AN ENHACE MICE OPERATIONAL SETTINGS. ALSO GOT CERTIFICATE. **JUNE 2020 -JULY 2020**  
SUMMER INTERNSHIP



### CONTACT

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### SKILLS

- MS EXCEL
- MS WORD
- DIGITAL MARKETING
- DECISION MAKING ABILITY
- ADAPATABLE

### INTEREST AND HOBBIES

- Travelling & exploring adventure activities
- Photography
- Playing games & listen music
- Reading religious books , fiction and non fiction novels

### PROJECT & TRAINING

- Effective communication skills certificate (DELHI UNIVERSITY)
- ccc diploma in computers certificate