

CURRICULUM-VITAE

Vijay Patidar

Address:- Subhash Nagar, District-Shahjahanpur, Uttar Pradesh, Pin Code-242001.

Mobile No:- 9009707692

Email:- vp869812@gmail.com

CAREER OBJECTIVE

To Provide meaningful solution to the organization in achievement of their goals and objectives, which offer a challenging stimulating work, environment that offer prospects for long term development and career growth.

WORK EXPERIENCE

- Having One Year experience in Social Media Marketing It's a Freelancing Work.

EDUCATION QUALIFICATION

- 10th Passed from MP Board in 2010.
- 12th Passed from MP Board in 2013.
- Complete Graduation BBA from Yogindra Sagar Group of Institutes Ratlam (MP) in 2017.
- Complete MBA in Marketing & HR from IMRT Business School, Lucknow in 2019.
- All Basic Knowledge of Computer including Tally from Earth Institute Lucknow.

SKILLS AND STRENGTH

- Fast learner, adaptability according to changes and pressures in workplace.
- Work effectively with diverse groups of people.
- Innovative in approach and committed to the job.
- Good communication skills, honest and punctual.

PERSONAL DETAILS

Name	: Vijay Patidar
Father's Name	: Mr. Ramesh Patidar
D.O.B	: 14 th April 1997
Nationality	: Indian
Marital Status	: Unmarried
Sex	: Male
Language Known	: Hindi, English

DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge and if found false I am wholly responsible.

Vijay Patidar

Name : **Vijay Patidar**

Phone:- 9009707692

Email:- vp869812@gmail.com

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COVER LETTER

Dear Sir/Madam,

Thank you for the opportunity to apply for the slot role at your company. After reviewing your job description, its clear that you're looking for a candidate that is extremely familiar with the responsibilities associated with the role, and can perform them confidently. Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

My Qualification has helped me to attain all required skills & qualities to perform job task before the deadline. 10th Passed from MP Board in 2010, 12th Passed from MP Board in 2013, Complete Graduation BBA from Yogindra Sagar Group of Institutes Ratlam (MP) in 2017, Complete MBA in Marketing & HR from IMRT Business School, Lucknow in 2019 and All Basic Knowledge of Computer including Tally from Earth Institute Lucknow.

Skills and Strength Fast learner, adaptability according to changes and pressures in workplace, Work effectively with diverse groups of people, Innovative in approach and committed to the job and Good communication skills, honest and punctual.

I would sincerely enjoy the chance to bring my level of professionalism and dedication to the job. I have no doubt you'll find me to be a qualified employee who would make an excellent in your organization.

After reviewing my resume, I hope you will agree that I am the type of competent and competitive candidate you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization.

Please contact me: 9009707692 or via email vp869812@gmail.com at to arrange for a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely, **Vijay Patidar**