

CONTACT

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OBJECTIVE

To be associated with a growing organisation where i can improve my knowledge and contribute to the organization and to the society at large

EXPERIENCE

24 May 2022 -
Till Date

ICICI prudential mutual fund AMC

Promote all the product line of Mutual Fund

Providing customer services and resolving queries via e-mail, phone calls and walk-ins.

Well versed with the knowledge of capital market, mutual fund industry, KYC and NAV.

Providing assistance to investors to reach their various investment goals i.e., managing their portfolio, tax savings and retirement etc.

Managing direct channel of investors.

Profiling customers and provide Investment plan & financial

7 April 2021 - 16
March 2022

HDFC BANK

Deputy Manager

Branch operations , sales and service in all banking products.

Manage classic client portfolio of consumer lending as well as business banking products.

Cross sales consumer and business deposit product that assist in retaining and expanding relationship with new and existing clients.

Operation management, Teller position handling, welcome desk management.

Processing saving account forms.

Managing CASA relationship as well as opening new account.

Investigating and reporting all discrepancies.

Having good relationship with customer.

Solving customer queries and creating business by sourcing CASA accounts, Fixed and Recurring deposits.

6 July 2020 - 6 Jan
2021

HDFC BANK

Internship

Undergone 6 month internship training from 6 July 2020 to 6 Jan 2021 in "HDFC BANK" in Learning banking process like welcome Desk, DMS, Teller Desk, cross sales, financial products, CASA , Retail Assets,Credit Card.

EDUCATION

2019-2021

- **MAHE**
PGDSRB
8.54

2014-2017

- **Magadh University**
B.COM
55%

2012-2014

- **CBSE**
Intermediate
63.4%

2011-2012

- **CBSE**
Matriculation
72%

ADDITIONAL INFORMATION

Completed NISM V-A mutual fund distribution certificate on 2019.

Completed NISM VI depository operation function on 2020

Completed IC38 certificate exam of corporate agent conducted by IRDA on 2021

SKILLS

- Commutation skill
- Customer handling
- Decision making
- Situation handling
- Sales skills

INTERESTS

- Traveling
- Reading

LANGUAGES

- Hindi
- English

PERSONAL DETAILS

- Date of Birth : 8 Feb 1996
- Marital Status : Single
- Nationality : Indian