



# RASHMI PAL

**Passionate teaching professional committed to providing students with positive educational experiences. Quickly builds productive relationships through excellent communication and instruction. Adapts teaching styles and methods to maximise student potential.**

## Contact



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## Education



**D. El. Ed.-Elementary Education- 2019**  
( Child psychology & Development)

**M. B. A. - Master of Business Administration- 2011**  
(Marketing & Human Resources)

**B. C. A. - Bachelor of Computer Applications- 2009**

## Skills



- Performance monitoring and reporting
- Academic coaching
- Behavior management
- Learning mentoring
- Personal development techniques
- Learning support
- Student progress analysis
- On-demand tutoring

## Work Experience



### **1** Student success Specialist- Byju's May 2022- Currently Working

- Provided ongoing, attentive support to students with learning difficulties in Subjects and stream.
- Recorded student progress, performance, attendance and punctuality on App usage.
- Assisted in making student transitions into higher education easier through counselling and implementing harder topics into lesson plans.
- Maintained long-lasting and trusting relationships with students by going the extra mile to assist needs and provide ongoing support.
- Worked with patience and flexibility, adapting to individual student needs to maximize mentoring potential.
- Provided instruction in both classroom and individual settings to boost progress in academic and social challenges.
- Evaluated students to determine most effective teaching methods, areas for development and student struggles.
- Maintained extensive understanding of current learning curriculums in core subjects.

### **2** Senior Kindergarten Teacher & Coordinator- Birla Open minds Preschool July 2019 - April 2022

- Responsible for handling a class of 20 students of age group 4-6 years.
- Teaching them basics like shape, color, counting etc.
- Teaching about basics of regular life eating, talking, and behavior.
- Conducting small games in the class.
- Conducting group activities.
- Responsible for their physical and mental development.
- Coordinating with the parents and updating about their child's development and performance.
- Maintaining the complete records of students.
- Teaching them about natural things, names of animals, flowers, fruits and vegetables.
- Conducting small tests monthly for checking their development and grasping status.
- As per performance giving more attention to weak children.

## Interests



Activities , Participating and organizing cultural and Events in College. Jolly Phonic Single and Double letters teaching aids. Creates various teaching aids to help children in fun learning Area of Interest: Singing, Traveling, Cooking and Interacting with children , Watching videos to learn new teaching techniques.

## Professional Affiliations



- Ace Performer Badge
- Weekly Performer
- Appreciation Mail Received by Student, Parent and Company's Top managers.

## Additional Information



- HSC from U.P. board with 1st class with distinction.
- SSC from U.P. board with 1st class with distinction.
- Certificates Qualified UPTET2018 Teacher Eligibility Test
- Qualified CTET2018 Teacher Eligibility Test.

## Language



- Hindi
- English

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### Computer Instructor - Government School July 2013 - August 2016

- Monitoring Attendance
- Preparation of progress charts
- Managing the fun classes and Sports hours
- Inculcating values and manners
- Taking Parent-teacher meetings to report the growth and progress of children
- Prepare lesson plans and methods of assessment.

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### Counsellor- NIIT Institute August 2012- December 2013

- Conduct career awareness sessions and meet individually with parents and students to explore education options based on career goals
- Serve as a resource and coach students in the areas of academic development and crisis intervention
- Assisted students with the college admissions process, acquisition of study skills, academic opportunities, and benefits
- Analyzed student data and developed data-driven intervention program action plans
- Developed and conducted orientation programs for new students in the colleges.

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### Director HR- HelpU Placement December 2011- June 2012

- Creating and maintaining relations with the companies to generate new business.
- Taking vacancy details from employers.
- Interviewing and testing job seekers.
- Matching candidates to jobs to build a pool of potential applicants.
- Screening and shortlisting candidates for employers to interview.
- Building relationships with employers and job seekers.
- Meeting targets for vacancies filled and people placed.