



Anshita

Education counsellor

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EXPERIENCE

KONEXIONS PVT LTD

Jul 2020 - Dec 2021

SBI credit card
collection

(1 Years,5 Months)

- Supervise outstanding account balances.
- Tracking down people who owe money from overdue bills and negotiating repayment.
- Reach out to the defaulters via mail or telephone, and via social media.
- Assist customers to resolve account problems and suggest them to do the settlement and complete the payments, etc.

BLACKBOARD EDUCATION AND FOUNDATION RESEARCH

Mar 2021 - May 2022

Admission counsellor

(1 Years,2 Months)

- Need to make 120 calls on daily basis.
- Maintain effective communication till the time learner is onboarded.
- Providing in depth information to the prospective customers.
- Meet the given monthly and weekly target in terms of revenue as well as by the number of enrullments.
- Fullow up with the students to help them and guide them for the application issues.
- Handle objects in order to generate sales revenue.

ZEBLEARN PVT LTD

Jul 2022 - Aug 2023

Education counsellor

(1 Years,1 Months)

- Need to make 150 calls on daily basis.
- We get at least 20 leads daily of SAP courses to whom we have to give complete information about the SAP and what services and facilities will be provided to you as well as arrange a demo session for them.
- providing supervision and assistance to students during the application process.
- Maintaining confidential records and strong follow ups and conver them into the enrullments

CONTACT

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TECHNICAL SKILL

- Microsoft word (Ms word, Ms Excel and PowerPoint)

LANGUAGES

- Hindi and English

INTEREST

- Travelling
- Singing
- Interacting with new people

to achieve weekly targets.

- Help students to devise attainable goals and develop useful skills till the completion of the course.

**ESTIVAL
TECHNOLOGIES PVT
LTD SAP TRAINING
ACADEMY**

Aug 2023 - May 2024
(0 Years,9 Months)

Education counsellor

- Generate 5 strong follow ups on daily basis from the leads. Communicate with the learners through phone call and email.
- Assist them for the suitable sap course according to their qualification or working experience.
- Providing in-depth knowledge about SAP and all the facilities they'll get from our side.
- Arrange a free demo class with the trainers.
- Convert them into the enrullments to achieve the monthly targets in terms of revenue as well as the number of admissions.
- Help them out till the completion of the training and make a effective bonds with the candidates.

EDUCATION

CBSE BOARD

#education_year#

12th

CBSE BOARD

#education_year#

10th

DELHI UNIVERSITY

#education_year#

BA PROG
