

# CURRICULAM VITAE

Add.:-D-1167, Near Nargis Masjid,  
Khadda Colony, Jaitpur Extn Part II  
Badarpur, New Delhi -44  
Contact no. **8851742058**

## Mohd. Amaan Saifi

### Objective

I would like to work In an organization where I can contribute substantially and can grow along with the organization. It is my dream to be a part of company like you to serve you better and fulfill my dream.

### Education Qualification

10<sup>th</sup> Passed from C.B.S.E.

12<sup>th</sup> Passed from N.I.O.S.

### Technical Qualification

- Complete **ADCA (Advance Diploma in Computer Application)** From Fastech Computer Institute.(2021)
- Complete **DFA (Diploma in Financial Accounting)** From Fastech Computer Institute.(2022)  
I have best knowledge of *MS Word, Excel & Tally.*
- Complete **DGA (Diploma in Graphics Design)** From Fastech Computer Institute.(2023)  
I have best knowledge of *Photoshop & Corel Draw.*

I have completely Knowledge of Hindi & English Typing also.

### Working Experience

1 Year Experience in DJT Retailers Pvt. Ltd Company.

### Personal Detail

Father's name	:	Mohd. Irfan Ahmed
Date of birth	:	24/09/2000
Religion	:	Muslim
Nationality	:	Indian
Marital status	:	Unmarried
Language	:	Hindi, English
Sex	:	Male

### Strength

- PUNCTUALITY ● HARD WORKING HABBIT ● WORK WITH GROUP ● HONESTY

### DECLARATION

I hereby assure that the above provided information is true up to best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Place: NEW DELHI

Date:

Signature

( Mohd.Amaan Saifi )