

PRAGYA TRIVEDI

ADMISSION
COUNSELLOR

PHONE | (+91) 8840117097

EMAIL | pragyatrivedi061@gmail.com

LOCATION | Noida, INDIA

EXPERIENCE | 2 Years 0 Month

Key Skills

- Sales
- Excel
- Communication Skills
- Team Management
- Content Writing
- Leadership Skills
- Interpersonal Skills

Languages

- English
- Hindi

Profile Summary

Area of Interest: Marketing and HR A customer oriented, multitasking with Post Graduate Diploma Management. I have completed my internship as an HR Executive at Profcess. I am a keen learner and ready to take challenges . I am looking for a challenging role where my knowledge and skills match with the organisation growth.

Work Experience

Admission Counsellor

Henry Harvin Education
04/2024 - Present

Associate Senior Executive

Infoedge India Pvt Ltd
03/2022 - 12/2023

responsible for pitching the services to the potential clients and convince them to buy the services which is provided by naukri.com and maintain records for future use .

Associate Senior Executive

Info Edge
03/2022 - 03/2022

Education

MBA/PGDM - HR/Industrial Relations
2022

Jagran Institute of Management, Kanpur

B.Com - Commerce

2023

Kanpur University