



SAQIB WANI

Experienced professional with a background in technical recruitment and assistant management , boasting two years of successful talent acquisition and team leadership . Demonstrating adeptness in identifying top technical talent and fostering collaborative environments , I now seek to transition into a new career path , eager to leverage my diverse skill set in a dynamic and innovative setting. With a proven track record of driving organizational growth and a passion for continual learning and development , I bring adaptable interpersonal , analytical and project management skills to the table. Ready to make a meaningful impact in a new role , I am committed to contributing to the success of an organization aligned with my career aspirations and values .



saqibwani255@gmail.com



8494000442



JAMMU & KASHMIR, INDIA



17 July, 1994



linkedin.com/in/saqib-wani

SKILLS

IT / Non IT Recruitment

Inside & Outbound Sales

Digital Marketing

Business Operations

Customer Relationship Management (CRM)

Accounting

MS Office Applications

Bookkeeping

Marketing

Social Media Activist

Network Marketing

LANGUAGES

English
Full Professional Proficiency

Urdu
Full Professional Proficiency

Hindi
Full Professional Proficiency

Kashmiri
Native or Bilingual Proficiency

WORK EXPERIENCE

Senior Technical Recruiter Perfectalent RPO

02/2021 - 08/2022

Noida , india

Achievements/Tasks

- Proficient in Recruiting and marketing techniques such as vendor networking and internet recruitment sites like Dice, Monster, Career Builder , JobServe , Tech-Fetch , indeed , Ladders and LinkedIn
- Full life cycle Recruitment in IT / Non-IT
- Experienced working on ATS , Job Diva

Assistant Manager Forever Living Products , India

08/2018 - 08/2019

Jammu , India

Achievements/Tasks

- People Management and Training
- Sales and Customer Service Coaching
- Accounting and Bookkeeping
- Business Operations , Network Marketing & Communication
- Digital Marketing and Sales of Health Products

CERTIFICATES

Diploma In Computer Software & Applications (02/2016 - 02/2017)

EDUCATION

BBA Islamic University Of Science & Technology

08/2014 - 08/2017

Awantipora , J&K

10+2 Baramulla Public School

09/1997 - 09/2012

Baramulla , India

HOBBIES

Travelling

Photography

Sports

Reading

Writing