

# RESUME

## ANNU

GAGAN VIHAR,GALI No. 5  
MOLARBAND,SCHOOL ROAD.  
NEW DELHI -110044.  
MOBIL No. 7827900256

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### CAREER OBJECTIVE :

I believe in my background, hard work, self confidence & experience will help to seek  
And opportunity to prove my potential and growth with the growing organization .

### ACADEMIC QUALIFICATION:

- ❖ 10<sup>th</sup> Passed from CBSE Board.
- ❖ 12<sup>th</sup> Passed from CBSE Board.
- ❖ B.A Persuing from Delhi University.

### SKILLS :

- ❖ Knowledge of Computer
- ❖ Knowledge of Tally

### WORK EXPERIENCE :

- ❖ Seven Month Experience in Casa Porta Impex, Okhla as an Asst. Accountant.
- ❖ Two Month Experience in D – Oberoi courtyard Pvt. Ltd. Noida as an asst. talesale.

### PERSONAL STRENGTHS :

- ❖ Good Communication Skills.
- ❖ Affinity to Learn & Improve.
- ❖ Hardworking, Dedicated, Sincere & Honest.

### PERSONAL DETAILS :

Father's Name	:	Mr. Sharvan Kumar
Date of Birth	:	16 – 07 -- 2005
Sex	:	Female
Marital Status	:	Unmarried
Religion	:	Hindu
Nationality	:	Indian
Language Known	:	English & Hindi

Date .....

Place .....

(Annu )