

Akancha Priti

New Delhi | +91- 8789275084 | akanchapriti09@gmail.com

Objective

Knowledgeable Recruiter with history of staffing teams for multiple industries like BFSI/Financial Services/Management Consulting/IT & Consulting etc and experience levels with quality employees. Leverages wide-ranging sourcing methods, interviewing methods and offer negotiations to meet diverse client needs. Proficient in developing and overseeing diverse candidate pipelines.

Skills

- Talent Assessment & Acquisition
- Candidate Sourcing & Screening
- Executive Recruiting
- Offer Negotiations
- Stakeholder Management
- Social Media Recruiting Tools
- Candidate Pre-Screening
- Head Hunting
- Recruitment
- Client Handling

Experience

SENIOR RECRUITMENT ANALYST | VIRTUOSO STAFFING SOLUTIONS | APR' 2023–APR 2024 (NEW DELHI)

- **Client Handling** Experience (Grant Thornton)
- **Project Lead** for UK Tax, US GAAP, Stat Audit, FP&A, NPSG-AD, Content Writing etc.
- Client Interaction on a daily basis
- Leadership Hiring
- Stakeholder Management
- Into End to End Recruitment from Sourcing till Joining
- Managing the overall interview, selection and closing process

RECRUITMENT ANALYST | VIRTUOSO STAFFING SOLUTIONS | OCT'2021–APR 2023 (NEW DELHI)

- Responsible for End-to-End recruitment, handled both **IT** and **Non-IT** Recruitment (majorly **Non-IT**)
- Sourcing candidate using a variety of search methods to build a candidate pipeline
- Sourcing candidates through various portals like Naukri.com, Linked In , Monster, RPS, IIM's , X-ray Search and other job posting sites.
- Approaching the right candidates to discuss job opportunities
- Screening candidates by reviewing resumes and job applications, and performing phone screening
- Maintaining database of the candidates.
- Short listing relevant profiles and share it with clients for further process
- Doing Mailers, Job Posting, Mass Mail, LI Posting, Filtering, Referencing, Cold Calling
- Understanding the job market and develop a strong learning of the clients we serve
- Managed the overall interview, selection and closing process
- Regular follow-up with the selected candidates till the joining
- Extending involvement in all probable cases till last level of closure, which shall involve salary negotiation, setting the expectation as per the client needs
- Successfully lead the closure of various positions across levels within the time period.
- Ensured all screening, hiring and selection is done in accordance with employment laws and regulations.

Clients worked upon

- JP Morgan Chase, Grant Thornton, KPMG, PWC, Deloitte, Mercer, Marsh & MC Lennan, Aon, Capgemini, Mirae Assets, Ventura Securities, Eisner Amper, Metlife, Max Healthcare, Nanavati Hospital, Allianz Partners, Hero Moto Corp, Taurus Mutual Funds, Mazars etc.

Positions worked upon

- **IT/Non-IT** : FP&A, US Taxation, Legal Entity Controller, Financial Reporting, Data Transformation, Talent Acquisition, Payroll, Bid Management, Transition, Finance Controller, Robotics Process Automation, Performance Reporting, Indirect Tax, Content Curator, Quality Assurance, Head of Operations, Liquidity Risk Management, ETF Analyst, Mutual Fund Research, Marketing, Sales Relationship Manager, Solution Architect, Business Management, Private Equity, FA Reporting, Data Visualization, Regulatory Reporting, Sales Operation, Dot Net Developer, Model Validation, Leadership Hiring etc.

Professional Achievement

- Awarded as **Standout Performer** (with Trophy) at Virtuoso for achieving the **Highest Revenue** in Q2 FY 2022-23.
- Awarded as **Highest0 Key Contributor** (with Certificate) at Virtuoso for achieving **390.5%** of my target in Q2 FY 2022-23.
- Awarded as **Sourcing Network Excellence** (with Certificate) at Virtuoso for using various job boards like Linked in Recruiter Lite, Naukri, Monster, RPS, Linked in Personal, Database, IIM's, Job Postings and got selections.
- **Mentoring** fresher's who is being recruited to the team.

Education

- MBA (HR & Finance) | Magadh University, Gaya|2017-2019
- B.COM (Accounts Honors) | Gaya College, Gaya |2014-2017
- I.COM | Gaya College, Gaya | 2012-2014
- 10th CBSE |Manav Bharti, Gaya | 2012

INTERNSHIPS

- A. Human Resources Intern – LEALMART INDIA PVT LTD
 - Successfully recruited fresher for various departments.
 - Interviewed the candidates.
- B. Marketing & Business Development Intern – LEADS FLICK
 - Worked on the links provided by the company
 - Generated leads for the organisation

Achievements

- Cleared ICICI PO Program batch August 2019
- Participated in Science Olympiad with the certification in my school

Hobbies

- Listening Music
- Dancing
- Travelling

Personal Dossier

- Nationality: Indian
- Languages Known: English & Hindi
- Address : 5D/22 Vishnu Garden Extension New Delhi -18