

CURRICULUM-VITAE

ANIL KUMAR

Contact No. – 9773745354

E-mail: yadavjpr3790@gmail.com

Mailing Address

Naya Bansh Gali Number 2 Noida Sector 15 Gautham Budh Nagar 201301.

Career Objective:

To accept Challenging work and contribute towards the success of esteem organization by means of my smart hard work and acquired skills.

Academic Background:

- Completed Bachelor of Art from Purvanchal University
- Completed Senior Secondary from UP Board.
- Completed High School from UP Board.

Key Skills:

- Typing Speed.
- Typing Accuracy.
- Time management.
- Attention to detail
- Self – Motivation

Working Experience:

- 5 Year+
March 2019 to may 2024 in Iservices Pvt Ltd, D-10 Noida Sector -2, Uttar Pradesh.

Job Title: BPO Executive – Data Prossor US Healthcare Insurance:

Responsibility:

- Claim Processing (HIPPA).
- Medical Information Such as diseases or conditions, and diagnostic procedures.
- Coordinate with the billing team to ensure all bills are satisfied in a timely manner.
- Communicate with other healthcare professionals, including providers and insurance representatives, to clarify diagnoses or to obtain additional information.

Personal Skills:

- Ready to accept new challenges and responsibility.
- Ability to work with other in different environment.

Personal Details:

Father's Name : Mr. Rama Shankar Yadav
Date of Birth : 03/07/1990
Gender : Male
Marital Status : Married
Nationality : Indian
Language known : Hindi & English

Declaration:

I hereby declare that all information provided by me is true and verified.

Date :

Place :

(ANIL KUMAR)