

# JASLEEN KAUR

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Seeking a counsellor position where the experience of working will be utilized. Having ability to communicate effectively and relate to individuals from various economic, social, and cultural backgrounds. Also bringing strong organizational skills and strong computer technical skills.

## EXPERIENCE

[PATIENTCARECOORDINATOR], [SARDAR VALLABH BHAI PATEL HOSPITAL]

[PATIENT CARE COORDINATOR], [JANAKPURI SUPER SPECIALITY HOSPITAL]

[PATIENT CARE COORDINATOR], [SRI BALA JI ACTION HOSPITAL ]

[COUNSELLOR], [NOVA DIAGNOSTIC PASCHIM VIHAR]

[COUNSELLOR], [BENISON IVF DWARKA ]

## EDUCATION

[2019-2022]

[BSC TECHNOLOGY], [JAMIA HAMDARD UNIVERSITY]

[secured 1<sup>st</sup> division with distinction]

[2022-2024]

[MBA IN MANAGEMENT], [PERSUING]

[2023-2025]

[MSC IN COUNSELLING PSYCOLOGY], [PERSUING] [LADYHARDING MEDICAL COLLAGE]

## SKILLS

- Sales and marketing
  - Active listening and good counselling skills
  - Problem solving and management
- Clinical and counselling psychology

### Administration

- Front desk management
- Systems analysis
- Skills management