



SURAJ RAJPUT

EDUCATION COUNSELOR

CONTACT

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Gurgaon, India

EDUCATION

2018-2022

SHANKAR PRATAP DEO
DEGREE COLLEGE

- Bachelor in Commerce

SKILLS

- Problem Solving
- Public Relations
- Teamwork
- Time Management
- Leadership Effective
- Career Advising
- Communication Skills

LANGUAGES

- English
- Hindi

PROFILE

Passionate and results-driven education counselor with 2.5 years of experience in the dynamic field of EdTech. Proven track record of guiding students towards academic success and career advancement through personalized counseling and innovative educational technologies. Skilled in conducting needs assessments, developing tailored learning plans, and fostering strong relationships with students, parents, and educational institutions. Committed to staying abreast of industry trends and continuously enhancing skills to provide cutting-edge guidance in the rapidly evolving educational landscape."

WORK EXPERIENCE

- Girnaar Soft Education Pvt. Ltd. (College Dekho)** Aug 2021 - May 2024
Senior Education Counselor
 - Conducting one-on-one counseling sessions with students to assess their educational goals, interests, strengths, and areas for improvement.
 - Providing personalized academic and career guidance to students based on their individual needs and aspirations.
 - Advised students on suitable educational pathways, specializing in digital marketing and cloud computing, Full stack courses.
 - Monitoring students' progress and performance, and providing timely feedback and support to help them stay on track. Collaborating with educators and content developers to design and implement effective learning strategies and resources.
 - Organizing and facilitating workshops, webinars, or informational sessions to educate students and parents about educational opportunities and resources available through the EdTech platform.
 - Serving as a liaison between students, parents, instructors, and support staff to address any concerns or issues that may arise.
 - Utilizing assessment tools to track student outcomes and improve counseling effectiveness.
 - Contribute to the development and enhancement of the EdTech platform by providing feedback, insights, and suggestions based on counseling experiences and student feedback.

ACHIEVEMENTS

Start Performer of the year (2022-2023 & 2023 -2024)