

AYAN MONDAL,

VILL:PARULIA; P.O: D.K.NAGAR;P.S:D.HARBOUR,
DIST:24 PGS(S); WEST BENGAL
PIN-743368

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Objective:

Seeking a position to utilize my skills, educational qualification and abilities in an industry that offers professional growth while being resourceful, innovative and flexible.

Educational Qualification:

Course	Institution	Board	Year Of Passing	Percentage
B.SC.	Fakir Chand College	CALCUTTA UNIVERCITY	2019	41%
12 TH	Parulia Shree Ramkrishna High School	W.B.C.H.S.E	2015	67%
10 TH	Bharat Sevashram Sangha Pranb Vidhyapit, Diamond Harbour	W.B.B.S.E	2013	62%

IT'S Skills:

Packages : ERP (Enterprise resource planning), MS Office .
Operating Systems: Windows XP, Windows 7, Windows 8.1, Windows 10

Professional Experience:

1.9 Year (01-10-2020 to 30-06-2022) experience in **Dineshchandra R. Agrawal Infracon Pvt. Ltd** as a Junior Executive Mechanical **Road Project**.

6 months (01-07-2021 to 05-01-2023) experience in **Dineshchandra R. Agrawal Infracon Pvt. Ltd** as a Junior Executive Mechanical **Road Project**.

1 year (10-01-23 to 10-12-23) experience in **Wagad Infraprojects PVT.LTD** as ERP Executive Mechanical **Road Project**.

1year (15-12-23 to till date) experience in **Jandu Contruction India PVT.LTD** as ERP Executive (P&M) **Road Project**.

Project Working With:

Rhenock - Rorathang-Pakyong **NH-717A** Road Project, East Sikkim, Sikkim.

Raigang - Dalkhola **NH-34** Road Project, Raiganj, Uttar Dinajpur, West Bengal.

Azhiyur-Vengalam Section of **NH-17** Road Project, Kerala .

Patan – Gozaria **NH-68** Road Project, Patan, Mehsana , Gujarat .

Shrirampur-Dhubri Section of **NH-127B** PKG-2, JCIPL , Dhubri , Assam .

Job Profile:

- All type of Plant & Maintenance module related work in ERP like Material Requisition, Daily Log Entry, Daily BD Report, Material Indent (PR), Hire Billing etc.
- Daily DPR & other daily report prepare also submitting to management as per management requirement.
- Vehicle & Machinery line up & arrangement as per daily site requirement.
- Lineup driver & operator daily site requirement basis.
- Supervision at workshop & site for equipment's maintenance & running BD.

Qualities Possessed:

- Rapid Learner and good listener
- Good interpersonal skills and leadership qualities
- Ability to meet multiple deadlines and perform well under pressure
- Hardworking ,adaptive and optimistic
- Good written and oral communication skills

Personal Profile:

Date of Birth	:	02/12/1996
Gender	:	Male
Marital Status	:	Single
Father's name	:	Late Subrata Mondal
Mother's name	:	Bandana Mondal
Nationality	:	Indian
Religion	:	Hindu
Languages Known	:	Bengali, English, Hindi.
Hobbies	:	Listening to music, Bike Riding, Travelling & Sports

Declaration:

I hereby declare that the information mentioned above is true to the best of my knowledge.

Place: Dhubri , Assam

Date: 21-12-2024

Ayan Mondal