

ARADHNA PRAJAPATI

MASTER OF BUSINESS ADMINISTRATION

PROFESSIONAL SKILLS

- Flexibility in thinking and operating style to fit the needs of the team
- equally comfortable in spearheading or following
- Ability to figure out solutions
- Inquisitive and adept at learning quickly
- Ability to juggle multiple responsibilities accurately
- Able to balance independent and collaborative work
- Can wait calmly in the face of frustration or adversity
- Seek to achieve a perfect standard at my work

CERTIFICATIONS

- Diploma in computer Application
- Participation in Amar Ujala as volunteer in Fit India Programme


HOBBIES/INTERESTS


- Music
- Gardening
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LANGUAGES KNOWN

- Hindi
- English

CONTACTS

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 Noida Sector 44,
Noida, (Uttar Pradesh)

PROFILE

Secure a responsible career opportunity to fully utilize my training and skills while making a significant contribution to the success of company.

EXPERIENCE / INTERNSHIPS

INDIAMART INTERMESH LIMITED | 11 October 2021 AS PRESENT - | Noida, UP

- Handling B2B Client Based
- Worked On category Mapping
- Worked On customer Ticket and queries and correction of Catalogue
- Worked Catalogue enrichment

INTERNSHIP - VOLUNTEER

Company – Human Micro System

Topic – Importance of finance at individual level about Team work, decision making etc.

EDUCATION

MASTER OF BUSINESS ADMINISTRATION

Institute of management research and technology 2019 - 2021

61%

BSc.

Siddhartha University, Kapilvastu, Siddhartha Nagar

63%

12TH

Fatima Convent, Kanpur

2015

83.40%

10TH

Gyan Niketan School, Kanpur

2013

80.17%

AWARDS / ACHIEVEMENTS

- AWARDED AS EMPLOYEE OF THE MONTH
- PARTICIPATED IN AMAR UJALA AS VOLUNTEER IN HEALTHY FAMILY AND FIT PROGRAMME