

# AKASH BAPARI

Power BI Developer

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## SUMMARY

Demonstrated skills in interacting successfully with business partners and as well as other cross-functional teams inside the organization. Possess excellent communication both verbal and written skills. Flexible to any given task. Coordinated community service programs to meet [Client] needs. Knowledgeable about organizing referrals, offering direct support and orchestrating effective outreach. Skilled at cultivating strong partnerships to advance organizational objectives. An adaptable innovator with strategic planning and growth hacking expertise. Leads cross-cultural and multi-disciplinary teams to achieve organisational goals. Demonstrates exceptional brand management and negotiation skills. Scaled one of the most used HR products on the market to support users.

## EXPERIENCE

### Senior Analyst

Kolkata, India

Genius Consultants Limited

2023 - Present

- Handled day-to-day running of [BGV Project Like (Finance Industries)], ensuring high levels of productivity and progression
- Developed and created programs, monitored effectiveness against individual participant needs and for project requirements coordinated with vendors.
- Performed pre-employment checks, to gather information about an individual's character and personal history
- Interact with the HR or Line managers for employment & reference verification
- Coordinating with Vendors for the various reports (Email as well as verbal communication).
- Monitored performance metrics associated with existing data solutions and recommended improvements when necessary.
- Prepared presentations on results of analysis for management team.
- Identified improvement opportunities to effectively meet customer and business need
- Improved dashboard usability by implementing interactive visualizations resulting in a 70% increase in user engagement

### Operations Intern

Bangalore, Remote

SpringWorks Inc.

2022 - 2023

- Examined statistical data to pinpoint methods of streamlining the verification process and maximising checks inflow
- Facilitated smooth operations by coordinating employment verification processing
- As an analyst will support the team in scrutinizing the credentials, documents and facts of employees being onboarded
- Initiate the process and ensure the closure of checks within the given time frame
- Will be responsible for the follow-up with external entities, to gather reports on the authenticity of documents
- Preparing final employment check reports for clients as per client specifications within a stipulated time frame.

### Client Coordinator / Analyst

Kolka

Verifacts Services Private Limited

2014 - 2016

- Coordinated community service programs to meet [Client] needs
- Knowledgeable about organizing referrals, offering direct support and orchestrating effective outreach
- Handling TCS BGC project like (EP, BA, CT, DT) and project cases
- Skilled at cultivating strong partnerships to advance organizational objectives
- Followed TAT and SLAs as per client needs.
- Used Microsoft Word and other software tools like (CVWS and VIBE) to create reports.

## STRENGTHS

### Data Analysis

2 years of experience in data analysis, including data collection, cleaning, and visualization, resulting in a 95% increase in efficiency

### Team Collaboration

Demonstrated ability to collaborate with cross-functional teams, resulting in successful completion of projects within deadlines

### Problem Solving

Strong problem-solving skills with a track record of identifying and resolving complex data issues, reducing processing time by 70%

## EDUCATION

**Bachelor in Arts**  
Bhairab Ganguly College

Kolkata  
2016 - 2019

**Diploma In Digital Marketing**  
Anudip Foundation

Kolkata  
2020 - 2021

**Python Programming**  
OptimalXAI

Remote, Punjab  
2023 - 2023

**PowerBI Developer**  
SkillNation

Remote  
2023 - 2024

## LANGUAGES

English (Proficient)

Bengali (Native)

Hindi (Advanced)

## SKILLS

Power BI, Data Modeling, SQL, Excel, ServiceNow, VIBE, CVWS, Trello, Python, AI Tools