

RITIK DHARIWAL

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EDUCATION

ITS Ghaziabad

2020- 2023

Bachelors of Business Administration

Relevant Coursework – Financial Management, Organizational Behaviour, Marketing Strategy, Human Resource Management

Kendriya Vidyalaya 47, Chandigarh

2019- 2020

Senior Secondary in Commerce

WORK EXPERIENCE

Associate Analyst, AML RightSource, Delhi, India

Dec 2023 – Present

- **Uncovered critical compliance insights:** Led in-depth investigations into customer backgrounds, business activities, and potential money laundering risks.
- **Mastered data analysis:** Employed cutting-edge statistical methods and investigative tools to identify suspicious patterns and assess risk levels, informing crucial compliance decisions.
- **Pioneered innovative approaches:** Contributed to the development of new KYC/AML methodologies and technologies, streamlining compliance procedures and bolstering the company's risk management capabilities.
- **Cultivated a culture of excellence:** Mentored junior analysts, fostered knowledge sharing, and instilled a commitment to meticulous compliance within the team.

Research Associate, Phronesis Partners, Noida, Uttar Pradesh, India

Mar 2023 - Jun 2023

- **Conducted** in-depth primary research studies to collect and analyse critical market data, including consumer behaviour, industry trends, and competitor analysis
- **Developed** and managed survey instruments, interviews, and focus group discussions, ensuring high-quality data collection and analysis
- **Applied** advanced statistical techniques to interpret data and identify key patterns, enabling clients to make well-informed business decisions
- **Collaborated** closely with cross-functional teams to define research objectives and provide ongoing support throughout the research lifecycle
- **Contributed** to the development of new research methodologies and innovative approaches to enhance the company's research capabilities
- **Presented** research findings and insights to clients in a clear, compelling manner, fostering strong client relationships and receiving positive feedback
- **Provided** guidance and mentorship to junior researchers, cultivating a collaborative and high-performing team culture

Sports Leader, Decathlon Sports India Omni

Dec 2022 - Feb 2023

- **Led** a motivated team of sports enthusiasts, fostering a collaborative and high-performing culture that emphasized continuous learning and personal development
- **Ensured** unparalleled customer satisfaction by delivering informative interactions with clients
- **Leveraged** in-depth product knowledge to assist customers in selecting the ideal equipment and gear to enhance their performance, resulting in informed decisions aligned with their aspirations
- **Utilized** data-driven insights to optimize inventory levels, meeting customer demand while minimizing stockouts and overstock situations, ensuring uninterrupted supply and maximizing sales potential
- **Implemented** sales strategies and promotional campaigns to consistently drive revenue growth, contributing to the achievement of ambitious sales targets
- **Conducted** regular training sessions on product knowledge, sales techniques, and customer service
- **Oversaw** day-to-day store operations, maintaining a welcoming atmosphere and visually appealing layout through a focus on cleanliness, organization, and efficient workflows

Human Resources Intern, Impetus Insurance Brokers, Delhi, India

July 2021 - October 2021

- **Assisted** in hiring employees by conducting initial screenings as well as **Contributed** to performance evaluation process by collecting and organizing data
- **Participated** in designing and delivering employee training programs
- **Supported** induction activities for new hires and **Collaborated** with HR team to manage and coordinate team tasks

Human Resources Intern, Dridh Sankalp Foundation, Delhi, India

April 2021 - June 2021

- **Assisted** in the recruitment process, including job posting and applicant communication
- **Participated** in conducting employee induction sessions
- **Contributed** to the planning and execution of training programs and **gained** exposure to handling HR-related documentation and records

EXTRA-CURRICULAR ACTIVITIES

School Head Boy, Kendriya Vidyalaya 47, Chandigarh

- **Lead** school-wide initiatives to promote student engagement

- **Represented** student body in meetings with school administration
 - **Organized** and facilitated school events
- School Sports Captain, Kendriya Vidyalaya 47, Chandigarh**
- **Organized** and managed inter-school sports competitions
 - **Lead** and motivated the sports team
- Class Representative, ITS Ghaziabad**
- **Acted** as a liaison between students and faculty
 - **Assisted** in organizing college seminars and workshops

SKILLS

Languages – Hindi, English

ICT – Power BI, Advance Excel, MS Office

Certifications – MS Excel (Udemy), Project Management (LinkedIn), Marketing and Business Strategy (Udemy), Power BI (Microsoft)