##### RESUME

Ritik

H.NO.724 Sectoe 39

JHARSA GURUGRAM .122003

Mob- 9773838739

Email- ritikkilhor28082000@gmail.com

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Career Objectives:-To be associated with progressive organization that gives me scope to apply my educational and professional skills and provides me with advancement opportunity and knowledge empowerment.

###### Work Experience

* Working at Gomechanic as a Coustmer Sales Executive From December 2021 To March 2023.
* Working at Policy Bazar in health insurance as a Customer Sales Executive from September 2023 to jan.2024.

Key Responsibilities

* Maintain the relevant data.
* Handle the team distribute their work according to them.
* Keep up to date product and process knowledge.

Educational Qualification:

* 10th passed from HaryanaBoard .
* 12th Passed From Haryana Board
* BA Passed From MD University Rohtak.

###### Technical Qualification: -

* 3 Month Computer MS Office Course And Basic Computer Knowedge.

Personal Qualities: -

#### Very good communication skills in written and verbal both.

* Strong motivational and logical skills.
* Ability to produce the best result in pressure situations.

PersonalDetails:-

Father Name : Ashok Kumar

Date of Birth : 28/09/2000

Marital Status : Single

Nationality : Indian

Language Known : Hindi & English

Hobbies: Interacting with people and gyming.

Declaration: - I do hereby declare that all the statement made by me are true to the best of my

Knowledge and belief .I also understand that my discrepancy found in above information will

Render me liable for candidature of your esteemed organization.

(Ritik)