

# Curriculum vitae

**Munesh Koul**

**Contact Number: +91-7006438635**

**Email:muneshkoul8@gmail.com**

---

## **CAREER OBJECTIVE:**

To work in a challenging environment where skills can be utilized for the benefit of the organization, which in turn enhance my personal and professional life.

## **SKILLS:**

- Good skills in direct sales as well as indirect sales.
- Very energetic, organized and have well public relationship knowledge.
- Strong resolving power with the leadership and team player qualities.
- Good knowledge in preparing attractive presentations.

## **WORK EXPERIENCE:**

**Company Name:** Global village (Security solutions).

**Designation:** Service engineer.

**Job Location:** 11 Trikuta Muncipal complex, Dogra hall, Jammu, J&K

**Duration:** 05<sup>th</sup> of January 2014 to 20<sup>th</sup> December 2014.

## **Job Responsibilities:**

- Selling of Security systems of Company.
- Interacting with customers in the office.
- Meeting with builders and shopkeepers to give them demo of products.
- Maintaining Relationship with dealers.

- Generating sales through dealers.
- Do regular follow ups and maintain good relationships with clients.

**Company Name:** Rooman technologies.

**Designation:** Network support engineer.

**Job Location:** Gurugram Sec 40 Near life aid hospital.

**Duration:** 1st July 2015 to 26<sup>th</sup> December 2015.

**Job Responsibilities:**

- Providing networking solutions to the clients.
- Hands on Experience with strong focus on switching and routing technologies

**Company Name:** Convergys India Services private Limited.

**Designation:** Sales Associate.

**Job Location:** Bestech Business Tower, Sector-48, Sona Road, Gurugram

**Duration:** 08th January 2016 to 8<sup>th</sup> July 2016.

**Job Responsibilities:**

- Providing Technical support to customers.
- Handling customers queries over chat.
- Selling of products of Home Solutions over chat to customers.

**Company Name:** ICICI Bank ltd.

**Designation:** Relationship manager.

**Job Location:** Chandigarh.

**Duration:** 27<sup>th</sup> May 2019 to 27 December 2019.

**Job Responsibilities:**

- Handling Home loans for the region of Chandigarh and Mohali.
- Taking care of Wealth Branch of Mohali and generating leads.
- Taking care of online sanctioning.
- Generating leads from channels SALARY, SMEG, ETRG, NRI
- Generating leads from the market by self sourcing.
- Taking care of the whole process from Generating lead to disbursement of loan.

**Internship Details**

**Company Name:** The Newsmen

**Designation:** Social Media Executive

**Job Location:** Nehru place

**Duration:** May 2022 to July 2022

**SUMMER TRAINING (2 MONTHS):**

**Company Name:** Hindustan Coca Cola Beverages Pvt Ltd.

**Summer Project Title:** “Impact of Green on Coca Cola”.

**Responsibilities:** Studying the impact of Green, Studying different markets, pushing new and existing products of Coca Cola, making relationships with customers and dealers.

## **EDUCATIONAL QUALIFICATION:**

### **MBA (Marketing), 2019**

Shri Mata Vaishno Devi University Katra, J&K, 6.5 CGPA

### **BCA (Bachelor of Computer Science and Applications), 2016**

Trikuta College of computer science and management studies, J&K, 50%

### **Class XII, 2009**

Higher secondary school affiliated to state board, J&K, 50%

### **Class X, 2007**

Kendriya Vidyalaya Nagrota, J&K, 59%

## **TECHNICAL SKILLS:**

- Familiar with the Windows 98, 2007, 2010, 2016 MS Office (Word, PowerPoint, Excel).
- Knowledge about reading and sending e-mails and about the windows OS uploading.
- Cisco certified Network Associate (CCNA).
- Web page making using HTML language.
- Google Certified – Fundamentals of Digital Marketing

## **HOBBIES:**

- Exploring new places.
- Reading books.
- Music

**PERSONAL INFORMATION:**

- Permanent address : Plot no 21 R Extn Uttam Nagar Delhi
- Gender : Male
- Languages proficiency : English, Hindi,
- Interview availability : Any day

**DECLARATION:**

“I hereby confirm that the information given above is true to the best of my knowledge”.

**Place: Delhi**

**Munesh koul**