

Deepshikha Singh

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Career Objective

To work in an organization this provides me with ample opportunities to enhance my skills and knowledge along with contributing to the growth of the organization.

Educational Qualification

Course	University/ Board	Year of Passing	Percentage
10 th	C.B.S.E.	2004	56.40%
12 th	C.B.S.E.	2006	55.20%
BBM	Dayalbagh Educational Institute	2014	77.99%
MBA	Dayalbagh Educational Institute	Pursuing	

Work Experience

- Worked with **Genpact** in **OTC** as a **Cash Applicator (Sept 2014 – Nov 2017)**
- Worked with **EXL** in **OTC** as a **Cash Applicator (Nov 2017 – June 2019)**
- Presently working with **Accenture** as a **Cash Applicator (June 2019 – Till date)**
One of the leading growing business process outsourcing companies in the world provides banking and finance services to the on shoring clients.

Job Description:

- Approx 7+ years of work experience in F & A industry.
- Experienced in applying cash.
- Well versed in reports and applying cash against invoices.
- Have gained experience in Order to Cash cycle.

Responsibilities along with my core work:

- Performing the quality checks for the entire team member's.
- Updating the error log.

Achievements:

- **Lean Ace** Certified.
- Received Award for stand on **zero leaves**.
- Received **5 Bronze awards** and **Monarch award**.
- Received **caught on spot** award for best anchoring.

Technical skills:

- SAP Knowledge
- AX dynamics

Trainings:

- Corporate Etiquette
- Basic E-Mail Writing Skills
- Basic MS PowerPoint
- Lean Training

Major Strengths:

- Team oriented and Proactive
- Ability to motivate staff to high degree of achievement
- High degree of sensitivity to customer needs and requirements
- Self confidence and positive approach
- Work effectively to achieve team goals

Proficiency in Languages

- English
- Hindi

Personal Profile:

Date of Birth : 29th August 1989
Gender : Female
Marital Status : Married
Nationality : Indian

Declaration:

I hereby certify that the particulars given herein are true to the best of my knowledge and belief.

Thanking You,
Deepshikha Singh