

CURRICULUM VITAE

SURMILA PANDIT

H.No:- 9/4619 Street No 3 Ajit Nagar Pin- 110031

Gandhi Nagar Delhi

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OBJECTIVE:-

Enthusiastic Teacher with superb leadership and communication skills. Easily cultivates trusting and productive relationships with students, parents, teachers and administration. Creates, monitors and sustains disciplined school culture of high academic and behavioral standards.

ACADEMIC QUALIFICATIONS:-

Name Of The Examination	Board	Year Of Passing	Aggregate
Bengali Senior Secondary School	10th (CBSE Board)	2013	60 %
Bengali Senior Secondary School	12th (CBSE Board)	2015	82.75 %
Mata Sundri College (Delhi University)	B.A History Hons.	2018	59 %
S.D.M College of Education (MDU)	B.ED	2023	68 %
Shyam Lal College (IGNOU)	Master in History	2023	62 %
Vivekananda College (IGNOU)	Master in Sociology	Pursuing	
CTET Qualified	Paper 2	2024,July	

WORK EXPERIENCE:

Teacher	<ul style="list-style-type: none">Teaching at Raisina Bengali School, Mandir MargBengali senior secondary school(CBSE Board Delhi)
CCE (along with CCE handle all the social media and stock management)	IMEORA
Educational Counsellor (overseas educational admission counsellor)	Meta career and education service Pvt &Lingo Guru

Student Support Executive	Univo (Amity University Online).
CA FIRM	Data Entry Operator

SYSTEM SKILLS:-

- Basic knowledge of computer
- Advance Excel
- Tally with GST

PERSONAL DETAIL:-

Name:	Surmila Pandit
Father' s Name:	Mr. Sudev Pandit
Date Of Birth:	13-Jun-1998
Sex:	Female
Marital Status:	Single
Languages Known:	Hindi, English,Bengali
Hobbies:	Playing Kabaddi, Listening Music, Travelling..

STRENGTHS:-

- Positive Attitude
- Confidence
- Open for Challenging Tasks

I here by confirm that all above details are furnished absolutely true as per my records knowledge & brief.

Place: Delhi

Surmila Pandit



