# **POOJA MAURYA**

Add-12/474 Chunnigang Kanpur Nagar U.P. - 7355923800 Email-poojappn23@gmil.com · Linkedin – Pooja Maurya

To work in challenging and professional environment this would enhance my skill & strength as an individual with respect to the company's goal and objective.

#### **EXPERIENCE**

FAB 2024 – Currently Working
INSIDE SALES AT RIGHT WAY MONEY PVT LTD
FAB 2023 – JAN 2024
CUSTOMER CARE EXCUTIVE AT KASHI JEWELLERS
MAR 2021 – APR 2022
TALLY CALLER AT QUICK FUNDERS PVT LTD

### **EDUCATION**

MASTER OF ARTS 69%, P.P.N. DEGREE COLLEGE KANPUR

2021
BACHELOR OF ARTS 65%, P.P.N. DEGREE COLLEGE KANPUR

2018
INTERMEDIATE 80%, N.N.M. INTER COLLEGE KANPUR

2016
HIGHSCHOOL 87%, BAL MANDIR MAHARASTRA MANDAL KANPUR
(SCIENCE)

#### SKILLS

- Knowledge of MS excel & PowerPoint
- Ability to handle pressure and meet deadlines.
- Strong in communication and presentation skills
- Flexible enough to work and manage any task.

#### CERTIFICATION

- CCC Computer Course
- Speech Competition in School & College
- Bharat Scout Guide Compilating state level Rally in Lucknow.

## **DECLARATION**

• I hereby declare that I will show my keen interest in learning new things and will prove to be an asset for the organization.