

Saloni Agrawal

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[Linkedin](#)

SUMMARY

An outstanding education counselor combines expert knowledge with exceptional sales skills to engage and inspire students. They use persuasive communication to clearly articulate the benefits of various educational and career paths, effectively addressing concerns and highlighting opportunities. Their ability to build trust and rapport, along with their keen understanding of student needs, enables them to guide students towards informed and confident decisions, all while maintaining high standards of confidentiality and professionalism..

EDUCATION

- **MCA - Amity University ,Chhattisgarh(8.78 CGPA) (2022-2024)**
- **BCA - Sambalpur University,Odisha (8.47 CGPA) (2019-2022)**
- **12th - Pragati Higher Secondary School (62%) (2018-2019)**
- **10th - Sarswati Shishu Vidhya Mandir JaiPatna(84%) (2016-2017)**

SKILLS

- **Tools & Technology : Bitrix Old Erp, Keka, Sql, ,Email, MS Office (Word, Excel)**
- **Soft Skills: Leadership,Quick Learner,Goal-Oriented,Effective communication skill, Active listening, Multitasking, Time management, Problem solving, Rapport Building, Negotiation ,Creativity.**

ACADEMIC PROJECTS

- **SWAAD [Food Delivery App]-**
 - I developed a website showcasing my skills in HTML, CSS, and JavaScript, python and Django. Created visually interactive platform to display my projects and demonstrate my proficiency in web development.

CERTIFICATES

- Introduction of Graphic Designing from Great Learning.
- Google Analytics for beginners from Google.
- AWS Cloud Practitioner Essentials from AWS.

WORK EXPERIENCE

- **[Institute of Management & Technical Studies](#) :- (Jan-2024 To Dec-2024)**
Work as Mentor (Education counselor)
- Worked closely with sales team our prioritize tasks, set goals, and allocate resurface Institute of Management & Technical Studies pvt.ltd. Efficiently resulting in increased productivity and revenue.
- Providing best carries advice and counseling according to student need's and requirements.
- Interact with daily national and international students via call and emails. student requirements and satisfaction first priority according to our organization support & services
- Team management and report analysis according to sales target, and provide proper team support and guidance According to team members need

LANGUAGES

- English ,Hindi And Odia.

