

**ABOUT ME:** I am able to handle multiple tasks on a daily basis, and i am always energetic and eager to learn new skills.

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### EDUCATION

2018-20	PGDM - Marketing	GLOBSYN BUSINESS SCHOOL	6.00 CGPA (out of 9)
2015-2018	BBA(H) - Marketing	KAZI NAZRUL UNIVERSITY, ASANSOL	60.95%
2015	Class XII	WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION	73.00%
2013	Class X	WEST BENGAL BOARD OF SECONDARY EDUCATION	38.42%

### INTERNSHIP

Duration	Company Name: JUNGHEINRICH LIFT TRUCK INDIA PRIVATE LIMITED		
4/23/2019 to 7/29/2019	<p>Conducted research on material handling equipment (MHE) business in eastern India covering following areas.</p> <ul style="list-style-type: none"> <li>• Market share of various companies</li> <li>• Detailed analysis of operational elements like Plant and Warehouse</li> <li>• Branding and marketing communication strategy adopted by various MHE companies</li> <li>• Logistics and supply chain management strategy being practiced</li> </ul>		
Overall Learning	I learned how to conduct industry-spread business research and make a comprehensive research report.		

### PROJECT & RESEARCH

Duration	Company Name: MEDLIFE		
7/9/2019 to 7/30/2019	<ul style="list-style-type: none"> <li>• Conducted customer research in Asansol</li> <li>• Convinced the customers to download the Medlife app</li> <li>• Entered and updated necessary customer details in the Medlife app</li> <li>• Implemented 25% discount scheme for 1<sup>st</sup> order placed</li> </ul>		

### WORK EXPERIENCE

Duration	Company Name: <b>HDFC ERGO GENERAL INSURANCE CO.LTD</b>		
1/12/2021 TO 04/11/2023	<p>Currently working as HR in Talent Acquisition.</p> <ul style="list-style-type: none"> <li>• Sourcing Profile (Naukri/Vendor)</li> <li>• Offer Letter Processing</li> <li>• Stakeholders Management</li> <li>• Hiring for FLS, Branch Manager, Cluster Head etc</li> </ul>		

### Globtech Advisors pvt ltd

- Working As a a HR Recruiter Since 6/11/2023 to till now

Roles and responsibilities:

- Sourcing Profile (Naukri and Shine portal)
- Conduct the interview
- Hiring for NBFC, BFSI , Telecom and Insurance
- Candidates Management

**ACTIVITIES AND INTEREST**

- Singing
- Playing Badminton
- Cooking
- Taking active part in social work under the banner of Kalyani Youth Leadership Forum (KYLf) .

**OTHER INFORMATION**

Key Skills:

- Hardworking
- Time Manager
- Self-motivated
- Multitasking

DOB:

01/06/1998

Language Known: BENGALI, ENGLISH, HINDI

**OTHER CERTIFICATIONS**

- HR planning and research project in AIRTEL
- Took part in industry visit to BURNPUR CEMENT LTD.