

PRIYANKA CHAUHAN

Sector 31,Gurgaon Pin Code :- 122001

+91 9871247135 | priyachauhan101196@gmail.com

OBJECTIVE

Motivated and enthusiastic professional with a strong educational background and a passion for creative and innovative strategies. Proficient in market research and analysis, with a solid understanding of consumer behavior and trends. Excellent communication and interpersonal skills, with the ability to effectively collaborate with cross-functional teams and build strong relationships with clients. Detail-oriented and organized, with the ability to prioritize tasks and meet deadlines. A self-starter who is eager to learn and grow in the field of marketing.

EXPERIENCE

Progenous Tech Solution Private Limited

August 2018 - Till Date

Specialist Financial

- Market research on the project to grab all Information to collect genuine data.
- Maintainance of daily accounts for every shareholder's profile details likewise share class, share currency, number of shares purchased Etc. In CRM portal.
- Add the missing data which is not given in image and collect that data from Web.
- Always achieved given targets to meet high aspirations.
- Financial Analysis for the company to track profits

Kaff Appliances pvt Ltd

April 2017 - June 2017

Customer service associate

- Coordinate with Customers and Listen their queries.
- Create daily reports in Excel to track daily sales and submitted to company. Regarding products purchased by customers and their courier details to track final status of the product received by customers or not.
- Followed up with customers about resolved issues to maintain high standards of customer service.
- Maintaining Stocks related information about all kitchen appliances to tracke the sales record.
- Responded to customer's calls and E-mails to resolve their queries about our Products and Services.

SKILLS

Data analytics



Microsoft Excel



Attention to details



Communication skills



Able to work independently



LANGUAGES

English

Hindi

INTERESTS

Analytics

Movies

Web Series

EDUCATION

IGNOU

2021-Till Date

M.Com

School of Open Learning

2017-2020

B.Com

PROJECTS

YOY Revenue growth

- Used the past year data to track the revenue and profitability movement
- Presented the report to the stock holder as we have crossed our last year
- Detailed analysis on upcoming opportunities in the market.