

# V Pavitra

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## Objective

As an IT Recruiter, I specialize in sourcing and placing top-tier IT professionals. I excel in candidate qualification, assessments, and client needs analysis, using advanced techniques like Boolean searches, job boards, passive recruitment, and reference checks. With experience in roles such as Java, Full Stack, iOS, Android, Front End, Python, .NET Developers, QA, and Tosca Test Analysts, I manage the full recruitment lifecycle— from sourcing to negotiations and submissions. I also handle B2B positions, maintain detailed Excel databases, and have experience with candidates on various visa types. Passionate about building long-term relationships, I thrive in high-pressure environments to deliver successful placements that align with both client and candidate goals.

## Experience

- **QX Global Solutions** October 2024 -  
Recruitment Consultant
- **Solvex Solutions LLP** January 2024 - August 2024  
Lead Technical Recruiter
  - Managing a team of 5 recruiters by providing day-to-day support, assigning tasks, and prioritizing workload to ensure timely delivery of quality candidates for various positions within the organization.
  - Collaborating with Hiring Managers to understand the requirements, create accurate job description.
  - Pipeline Management, Interview Coordination and Execution, Organize and conduct interviews, assess candidates for cultural fit and required skill set.
- **Solvex Solutions LLP** November 2021 - Jan 2024  
Technical Recruiter
  - Recruiting IT professionals for both contract and permanent positions, including roles such as Java Developer, Scala Developer, DevOps Engineer, Cloud Architect, Project Manager, Business Analyst, and Scrum Master, to work with global investment banks across Poland, European and Indian markets.
  - Overseeing the complete recruitment lifecycle for various IT positions, including Java Developer, Solution Architect, Cloud Architect, DevOps Engineer, .Net Developer, Full Stack Developer, Front-end Developer, Automation Test Engineer, Scala & Big Data Developer, IT Business Analyst, IT Project Manager, IT PMO Manager, and Scrum Master. This includes advising on job descriptions and compensation ranges, sourcing candidates, screening applications, conducting interviews, and making hiring recommendations.
  - Implementing innovative recruitment strategies such as direct recruiting, utilizing applicant tracking systems (ATS) like Bullhorn, performing X-ray searches on platforms like Google, and LinkedIn, headhunting, and leveraging references.
  - Conducting and managing HR interviews, preparing candidates for technical interviews by providing comprehensive information about the company and specific departments, and clarifying applicants' expectations.
  - Coordinating the interview schedules for all candidates and ensuring clients are well-informed with all necessary details about each candidate.

## Education

- **Bundelkhand University** 2021  
MBA
- **KS Saket PG College** 2019  
Bachelor of Commerce

## Skills

- Recruitment • Sourcing • Screening • Team Management • Boolean Searching • Talent Management • Offer

Negotiation •Candidate Assessment •Onboarding •Relationship Building Strategy •ATS (Bullhorn) •Job Board (Linkedin, Linkedin Recruiter, Naukari) •Xray search, Li searcher •Leadership •Communication

## **Achievements & Awards**

- Star Performer of March 2023 •Star Performer of May 2023

## **Languages**

- English
- Hindi