



Daniya Faiz

Customer Service Associate



ABOUT ME

- House no 13 filmistan
chamelian road near jain
mandir
- 93101 88338
- daniyaqureshi028@gmail.c
om



INTEREST

- Painting
- Cooking
- Photography
- Videography
- Volunteering



SKILL

- Good Communication Skill
- Quick Learner
- Ability to Use Positive Language
- Clear Communication Skills
- Self-Control
- Effective Listener
- Willingness to Improve
- Problem-Solving
- Negotiation skills
- Writing skills



OBJECTIVE

Strong problem-solver and analytical thinker seeks administrative position to improve the workflow and processes in an office setting through the application of two years of administrative experience and excellent communication skills.



EDUCATION

SARVODAYA KANYA VIDYALAYA SCHOOL | 2013/05
- 2014/05

Intermediate Pass

Time
management



 LANGUAGE

Hindi



English

