

Resume

Manish Chandra Arya

Flat No -103 Subh Appartment
Swarup Garden Rajendra Park
Gurgaon Haryana-122001

SKILLS

To work in a challenging and growing atmosphere, to be at position wherein I can effectively utilize my knowledge, skill and talent for my Organization and individual development and prove myself as a worthy asset for my organisation

EXPERIENCE

Gauranga Management

- Job description worked as Back Office executive

Landmark Group(Max Retail)-(09 September 2019– Till Present)

Currently Gurugram.

- Job description: Worked as a Cashier

Promoted to Sr.Cashier

Job description

- Team Leadership and Development
- Handling all head cashier work
- Inventory Management
- Staff Roster Optimization
- Handling customer Grievances
- Drive the ACS channel.& ELITE

EDUCATION

- 10th Passed from Uttarakhand Board
- 12th Passed From Uttarakhand Board

ADDITIONAL QUALIFICATIONS

- Basic knowledge of computer

Resume

STRENGTH

- Excellent communication, coordination & cooperation skills.
- Enthusiastic, Confident, Energetic with an ability to learn.
- Friendly, hardworking & a good team player.
- Ability to work efficiently as a team member or individually.
- Can take initiative, as and when required.

PERSONAL DETAILS.

- **Father's Name:** Puran Ram
 - **Date Of Birth:** 25th July 1999
 - **Marital Status:** Married
 - **Nationality:** INDIAN
 - **Language:** HINDI, ENGLISH
 - **Gender:** MALE
 - **Hobbies:** Listen to music
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I hereby declare that the above-written particulars are true to the best of my knowledge and belief.

Date:

Place: