

ANUJ KAUL

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OBJECTIVES

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company and therefore seeing an entry level position to begin my career in a high level professional environment.

EDUCATIONAL QUALIFICATIONS

Year	Degree	School/Institute	Board/University	%age /SGPA
Current	MBA	K.R MANGALAM UNIVERSITY	UGC	8.04 CGPA
Previous	BBA	K.R MANGALAM UNIVERSITY	UGC	8.15 CGPA
Previous	XII	ROTARY PUBLIC SCHOOL	CBSE	60%

WORK EXPERIENCE

CURRENTLY WORKING

GRACE RELOCATIONS PRIVATE LIMITED

CRM/CSD – Executive at Grace Relocations Private Limited (Dec 2022)

Key Duties-

- Proactively manage all moves and small project activities at the site.
- Ensuring all small projects and move management activities are performed in a manner consistent with documented processes, adhering to schedule and budget.
- Ensure client satisfaction throughout the small project and move management process.
- Provide status updates and other reports of relocation requests as requested.

ACADEMIC ACHIEVEMENTS

- Awarded for successfully completing the course ‘ADVANCE GOOGLE ANALYTICS’.
- Awarded for successfully completing the course ‘GOOGLE ANALYTICS FOR BEGINNERS’.
- Awarded for successfully completing the course ‘IBM COGNOS ANALYTICS V11.0.X REPORTING ESSENTIALS’.
- Awarded for successfully completing the course ‘FUNDAMENTALS OF OFFICE MANAGEMENT AND METHODS’.
- Awarded for successfully completing the course ‘MANAGING INNOVATION’.

SOFTWARE COMPETENCIES

Operating Systems	:	Window, IOS, Microsoft
Languages known	:	MS PPT, MS WORD, MS EXCEL

INTERNSHIPS AND PROJECTS

- PROJECT TITLE: “Role of Marketing in Mall Management at Ambience Mall – Vasant Kunj”

KEY DUTIES-

- Study the brandings and marketing techniques used at Ambience Mall which makes it different from others and attracts the customers.
- Understand the various types and medium of branding at Ambience Mall.
- Understand the marketing strategies used to attract customers and visitors.

PLACE – Ambience mall, Vasant Kunj

- PROJECT TITLE: “TO STUDY THE ROLE OF LOGISTICS SYSTEM UNDER OPERATIONS WITH REFERENCE TO HANKYU HANSHIN INDIA PVT. LTD.”

KEY DUTIES-

- To find the functions of logistics industries.
- To understand the use of logistics in air cargo.
- To have a thorough understanding of logistics and its application in import and export.

HOBBIES/INTERESTS

- Music
- Traveling
- Curiosity in exploring new things

PERSONAL INFORMATION

Date of Birth : 06/05/2000
Gender : Male
Marital Status : Single
Language : English, Hindi, Kashmiri.
Address : B-955, Ansals Palam Vihar, Gurgaon, Haryana