

#### PERSONAL INFORMATION

# **Email** vanshimalhotra973@gmail.com

Mobile (+91) 7017413198

Total work experience 0 Year 6 Months

#### **KEY SKILLS**

**English Typing** 

Tally

Excel

## **OTHER PERSONAL DETAILS**

City	Gurugram
Country	INDIA

## LANGUAGES

• Hindi

• English

# Vanshika Malhotra

**Insurance Advisor** 

#### **PROFILE SUMMARY**

Ambitious and proactive recent graduate with a B.com.Seeking to kickstart a successful career in cooparte field. Possesses a solid foundation in academic fields,developed through coursework and internships. Strong communication, problem-solving, and teamwork abilities. Eager to apply academic knowledge and learn new skills while making a positive impact in a dynamic work environment.

#### **EDUCATION**



#### WORK EXPERIENCE

May 2023 - 🛛 🕅 May 2024	Insurance Advisor <b>PolicyBazaar</b> i am responsible for handling customer and solve all the queries
Apr 2023 - Sep <sup>O</sup> 2023	Sales Executive <b>PolicyBazaar</b> Sales Executive was responsible for customer service and helping them find best health insurance policy

#### **Projects**

214 Days

# work

I was working as a tally assistant and was responsible for data entry