

ANUPRIYA CHAUDHARY

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SUMMARY

Dedicated HR professional with 2.5 years of experience in full-cycle recruiting. Proven track record of successfully sourcing, screening, and hiring top talent across various industries. Skilled in utilizing applicant tracking systems (ATS), conducting interviews, and negotiating offers. Exceptional ability to build relationships with hiring managers and candidates, ensuring a smooth recruitment process..

WORK EXPERIENCE

Talent Acquisition Specialist, Gravity infosolutions

Feb 2024- Present

- As a Talent Acquisition, I am responsible for handling both technical roles as well as in-house roles.
- Execute end-to-end recruitment processes for Contract-to-Hire positions in the IT sector.
- Source candidates through job boards, social media, referrals, and networking events.
- Screen, interview, and assess candidates to ensure alignment with job requirements.
- Manage candidate pipelines and maintain a database of qualified professionals for future opportunities.
- Negotiate offers, coordinate interviews, and facilitate the onboarding process.
- Supported the development of job descriptions and posted openings on various platforms.
- Worked on roles like Salesforce Developer with in which working on variety of combinations like Vlocity or Omnistudio, AWS Developer, QA, Solution Architect, Project Manager, Data Engineer, PostgreSQL Developer and many more.
- For internal, I have worked on various positions like Business Development Executive, Talent Acquisition And Accountant.
- Collaborating with the clients like Salesforce, eclerx, Aspires, Girnasoft Software, Cloobeas etc

Technical Recruiter , Diverselynx India Pvt Ltd

Dec 2021- Feb 2024

- Source candidates through research, internal and external sources, and direct outreach.
 - Identify, evaluate, and hire top talent through various channels/job portals like Naukri, networking, internal database. Communicating with suitable candidates, conducting preliminary interviews.
 - Provided support for full life cycle recruiting function.
 - Understanding the job description and validating candidates based on the desired parameters, describing the job profiles to the candidates.
 - Scheduling the interviews.
 - Hiring from all the domain of tech, i.e., Backend, Frontend, Mobile (Android/iOS/React native), Data engineer, Data scientist, DevOps, SAP etc of all the positions like SDE1/2/3, Technical lead/Architect.
 - Following up with candidates on joining dates and convincing them if they have any issues such as Compensation review, relocation, etc.
 - Experience working with Well established clients like TCS , Birlasoft, Atos Syntel, Hexaware .
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EDUCATION

Master of Business Administration - Human Resource And Marketing

JSSATEN |2019-2021

Percentage- 75.7

Bachelor of Science - Biology

CCS University|2016-2019

Percentage - 65.5

XII

CBSE |2015-2016

Percentage - 73.8

X

CBSE |2013-2014

Percentage - 70.00

CERTIFICATES

- Diploma Course in Human Resource - Udemy
- HR Staffing - Certybox
- Confluencia - IIT Roorke
- SAP HCM - Udemy

SKILLS

- Good knowledge of Microsoft Office products
- Good communication and interpersonal skill
- Quick Learner
- Ability to Work as Individual as well as in Group

EXTRA CURRICULAR ACTIVITIES

- Likes to dance, play badminton, and doing social work.