

Deepak Bagchii

Team Leader

✉ deepakbagchi9@gmail.com ☎ 9716982361 📍 Kalkaji, Delhi 📅 3rd August 1988

🌐 [linkedin.com/in/deepak-bagchi](https://www.linkedin.com/in/deepak-bagchi)

👤 PROFILE

Looking forward to an organization in which I can learn & apply my best knowledge. Always eager to step in for a challenging situation & coming up with creative & efficient solutions. Learning story telling to communicate with people

🌐 LANGUAGES

English

Hindi

Bengali

📄 CERTIFICATES

- Outlook Essential Training (Microsoft 365)
- Excel Essential Training (Office 365/Microsoft 365)
- Six Sigma Foundations

🎓 EDUCATION

Bachelor of Arts, Delhi University
2017

Sr. Secondary School, Raisina Bengali School
2007

🏢 PROFESSIONAL EXPERIENCE

Indian Institute of Art & Design, Team Leader
January 2024 – present | New Delhi, India

- Team management
- Attendance management
- Team performance
- Training team members
- Process improvement

Indian Institute of Art & Design, Outreach Representative

August 2022 – present | New Delhi, India

- Explain the product and program distinguishing features to prospective schools and their Principal
- Identifying new Coaching Centre
- Overlook the maintenance of the Outreach database
- Conducting Workshops in School
- Attending Career Fair & Events to improve branding
- Identifying new sources of alliances to promote organisation

Indian Institute of Art & Design, Academic Counsellor

July 2022 – December 2023 | New Delhi, India

- Academic support
- Career guidance
- Giving campus tour to parents & students
- Conducting Exams Online & Giving Webinar

Tutor

2012 – 2022 | New Delhi, India