

# VAISHALI SAGAR

A-46, Shastri Nagar Delhi-110052

(91)9811281168

Email: vsagar350@gmail.com

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## OBJECTIVE

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A creative and hard working. Looking for a position to start a career with a reputed organization where i can grow with the company.

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## EDUCATIONAL QUALIFICATION

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- ✓ Pursuing PG in Eng(hons) from IGNOU
- ✓ B.COM (D.U. SOL)
- ✓ 12<sup>th</sup> from CBSE
- ✓ 10<sup>th</sup>from CBSE

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## TECHNICAL SKILLS

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- ✓ Basic knowledge of computer & Usage of Internet
- ✓ Knowledge of MS Excel
- ✓ Knowledge of MS Word and Powerpoint

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## PROFESSIONAL QUALIFICATION

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- ✓ D.EL.ED from jammu university
- ✓ CTET qualified
- ✓ Office Management Course from YMCA of New Delhi.
- ✓ Stenography from YMCA

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## EXPERIENCE

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- ✓ Experience in Teaching from Manvi Public School Rohini sec-07

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## STRENGTH

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- ✓ Good learner
- ✓ Honest
- ✓ Dedicated to work

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## PERSONAL DETAILS

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- ✓ Father's Name : Mr.Banwari Lal
- ✓ Date Of Birth : 3<sup>rd</sup> FEB 1993
- ✓ Gender : Female
- ✓ Marital Status : Married
- ✓ Religion : Hindu
- ✓ Nationality : Indian
- ✓ Language Known : Hindi & English

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## HOBBIES

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- ✓ Listening Music
- ✓ Shopping

### Declaration :

I hereby declare that the information given above is true to the best of my knowledge.

Date :

Place :

Vaishali Sagar