

SURAJ BHARDWAJ

K-2nd 694, Shani Bazar-Sangam Vihar, New Delhi-110080
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SUMMARY

Dynamic and motivated sales professional with over [X] years of experience in driving revenue growth, building strong client relationships, and consistently surpassing sales targets. Adept at cross-functional collaboration, CRM management, and cultivating trust with clients, leading to repeat business and referrals. Ready to bring exceptional sales skills and a commitment to excellence to a new challenge.

WORK EXPERIENCE

Sales Coordinator- Happily Trade Exim Pvt Ltd. Aug 2023 - Present

- Consistently achieved sales targets
- Built and maintained strong client relationships
- Collaborated on sales strategies
- Generate Leads with outbound reach and successfully converted into deals

Affiliate Marketing / Sales - LeadsGuru (Veer Hanuman Enterprise) Nov 2023 - May 2023

- Generated Leads with social media platform and converted into deals
- Used many Meta Ads campaign for marketing and lead generation
- Generated a good amount as part time work

Sales person-NIRANKAR MOTORS PARTS Dec-2022 - Jan 2023

- Handled Transactions and Inventory-(Tally)
- Provided Excellent Customer Service
- Supported Team Collaboration

EDUCATION

BCA-2nd Year (Persuing)
Indira Gandhi National Open University

12th
Govt. Boys Sr. Sec School-Deoli, New Delhi

ADDITIONAL INFORMATION

- Sales & Customer Service Skills
 - Sales Techniques
 - Customer Relationship Management
 - Product Knowledge & Good demonstration-presentation
- Technical Skills:
 - Advanced Diploma in Computer Applications (ADCA)
 - Familiar with CRM Software
- Communication & Interpersonal Skills
 - Effective Communication
 - Team Collaboration
- Language
 - English & Hindi