

Sandhya

Education advisor

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📍 New Delhi , India

PROFILE

Enthusiastic Education Counselor with almost 2 yrs of experience dedicated to fostering student success and personal development. Expertise in implementing individualized counseling strategies and academic plans that address diverse learning needs. Committed to creating an inclusive and supportive environment that empowers students to navigate their educational journeys and achieve their aspirations.

SKILLS

- Excellent communication and interpersonal skills
- Strong organizational and time management abilities
- Proficient in educational technology and counseling software
- Empathetic and approachable demeanor
- Ability to work collaboratively in a team environment

EDUCATION

M.A, I.G.N.O.U

New Delhi, India

PROFESSIONAL EXPERIENCE

IMS, Education advisor

present | New Delhi, India

- **Student Assessment:** Conduct thorough assessments to understand students' strengths, interests, and career aspirations, using tools such as aptitude tests and personal interviews.
- **Career Guidance:** Offer personalized advice on various career options and academic programs, helping students align their goals with potential educational pathways.
- **College and University Applications:** Assist students in navigating the college application process, including selecting appropriate institutions, preparing application materials, and writing personal statements.
- **Individualized Education Plans:** Develop and implement customized education plans that cater to the unique needs of each student, ensuring they have clear, achievable goals.
- **Support Services:** Provide ongoing support and counseling to students facing challenges related to their academic and personal lives, fostering resilience and self-advocacy.
- **Parent Engagement:** Collaborate with parents and guardians to keep them informed and involved in their child's educational journey, providing resources and strategies for effective support at home.
- **Networking and Resources:** Maintain connections with educational institutions, vocational programs, and community organizations to provide students with comprehensive resources and opportunities.

DECLARATION

I declare that the information provided in this resume is accurate and complete to the best of my knowledge.