

Tanya Rathore

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Objective

Recruiter with experience in sourcing and hiring and other diverse industry organizations. Skilled in full- cycle recruiting and high- volume recruiting through robust recruiting strategies.

Experience

- **Resource Logistics Inc.** Feb 2024 - Present
Healthcare recruiter
 - Joined as the Healthcare Recruiter, worked on profiles like clinical , Allied and Non-IT.
 - Responsible for full life cycle recruitment for healthcare from candidate sourcing till Onboarding.
 - Specialised to hire positions like - RN, LPN, CNA and NON-IT
 - Worked with Accounts Manager to identify top accounts, target skill sets and key market segments.
 - Placed talent professionals in daily, local contracts, contract- to- hire, and direct hire positions.
 - Hands on experience in daily sourcing of candidates via various job boards and candidate referrals

- **Astra Global** Apr 2023 - Jan 2024
Sourcing Specialist
 - Responding to customer queries in a timely and effective manner, via inbound calls or chat applications.
 - Analyzing customer feedback on product ranges and new releases, as well as preparing reports.
 - Performing product tests, evaluating after-sales and support services, and facilitating improvements.
 - Responsible for solving escalation and cases raised by cx related to their Sim and products.
 - specialised in managing day to day data for best quality.
 - making good co-ordination with corporate client and sale them our products.

- **Trueblue** Jan 2022 – Mar 2023
Healthcare recruiter
 - Joined as the Healthcare Recruiter, worked on profiles like clinical , Allied and Non-IT.
 - Responsible for full life cycle recruitment for healthcare from candidate sourcing till Onboarding.
 - Specialised to hire positions like - RN, LPN, CNA and NON-IT
 - Worked with Accounts Manager to identify top accounts, target skill sets and key market segments.
 - Placed talent professionals in daily, local contracts, contract- to- hire, and direct hire positions.
 - Hands on experience in daily sourcing of candidates via various job boards and candidate referrals.

Education

- **GLA University** 2019 - 2022
BBA

Skills

- Positive attitude, US Recruitment, Computer skills • Problem Solving, Teamwork Skill, Interpersonal Skills, Adaptability, Negotiation, Marketing skills, Relationship building, Multitasking skills, Time management skills, Patience

Personal Details

- Marital Status : Unmarried
- Nationality : Indian