

Curriculum Vitae

ROHIT CHAWLA

Present Address:

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Permanent Address:

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Personal Data:

Father's Name: Mr.Rajesh chawla

Date of Birth: 11 AUG 1994

Place of Birth: Delhi

Gender: Male

Nationality: Indian

Language Known: English& Hindi

Hobbies/Interest:

Listening

Music

Playing games.

Career Objective

To obtain a challenging position in an esteemed organization that will utilize my professional skills further enhancing my knowledge to adapt myself to the organizational culture and also to become an effective individual in every sphere of life.

Academic Qualification

- Pursuing B.A. From Delhi University
- Passed 12th from **CBSE** Delhi
- Passed 10th class from **CBSE** Delhi

Work Experience

1. I have 6 Year experience in B2B ONLINE MARKET PALACE in COALSHAstra in Wazirpur.

Languages

- English
- Hindi

Job Responsibilities

- Customer Satisfaction
- Answering customer questions and resolving queries
- Providing helpful solution
- Handle Customer Engagement

Strength

- Good Listening skills.
- Quick Learner.
- Seriousness in every work.
- Positive Attitude with attention to details.
- Positive Thinker.

Key Skills

- Project management.
- Self-motivated, Initiative.
- Quick learning skills.
- Planning and Organizing.
- Flexibility in work.

Basic Knowledge in Computer

- Microsoft Office
- Microsoft Excel
- Microsoft Outlook
- Microsoft Power Point
- Microsoft Word

Date : .../.../ 2024

(Rohit Chawla)