

Mamilla. Umareddy

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CAREER OBJECTIVE:

I am a dedicated team player who can be relied upon to help your company achieve its goals. To pursue a challenging career and be a part of progressive organization that gives a scope to enhance my knowledge and utilizing my skills towards the growth of the organization.

ACADEMIC QUALIFICATION:

- MBA (HR and finance) from Balaji Institute of I.T and Management (2022-2024) at Kadapa, Jawaharlal Nehru Technological University with 65% Aggregate.
- DEGREE (B.A) from Sri Chaitanya Degree College, (2018-2021) at Hyderabad, University of **OSMANIA** With **9.4 CGPA** Aggregate.
- H.S.L.C from Narayana Junior College at Kadapa, Board of Intermediate Education (2016 – 2018) with **94%** Aggregate.
- Completed my SSLC from Pavan E.M & T.M High School at Kadapa, Board of Secondary Education (2016) with **9.0 CGPA** Aggregate.

TECHNICAL SKILLS:

- Basic Computer Knowledge – Knowledge of C Language.

WORKING EXPERIENCE: (12 Months)

Feb 2023- July 2023

Company : MattsenKumar LLC.
Projects : Dafabet
Position : Senior Executive
Department : Customer Support

- To interact with Customer through **chat, emails and Inbound calls** and troubleshooting their issues.
- Explaining more about the product to the user.

Nov 2023- April 2024

Company : Gyandhan loan agency
Position : Education loan counsellor

- To help the students on education loan for abroad studies.

PERSONAL SKILLS:

- Excellent verbal and communication skills.
- Willingness to learn and team facilitator.
- Good Negotiation and Interpersonal skills.
- Adaptability.
- I am a quick Learner. _

ACHIEVEMENTS:

- Represented School and college for Kho-Kho & Kabaddi.
- Participated in Science Exhibitions at School level and won prizes.

PERSONAL DETAILS:

Permanent Address : Dumpalagattu (Village),Khajipet (Mandal),
Kadapa (District), Andhra Pradesh, 516163.

Date of Birth : 13th July 2000.

Marital Status : Single.

Languages known : Telugu, English & Hindi

Declaration:

I hereby declare that the information furnished in this resume is true to the best of my knowledge and belief.

Place:

Date:

Yours sincerely.

M.Umareddy

