

RESUME

Vivek Mittal

**Address: A-5 2nd floor
Ashok vihar phase-4 delhi-52
Mobile No.:-9634346434
Vmittal438@gmail.com**

CARRER OBJECTIVE:

An accomplished engineer with 11+ years of experience in FMCG, QSR. My career objective is to leverage my expertise in engineering & maintenance, analysis, inventory management etc. to contribute significantly to innovative engineering projects. I aim to take on a challenging role that allows me to apply my strong analytical and problem-solving abilities in optimizing systems and processes. My goal is to continue advancing in my career, taking on leadership roles where I can mentor and collaborate with multidisciplinary teams to drive success in engineering initiatives.

PROFESSIONAL SYNOPSIS:

I have Total +11 years of experience in Mother Dairy Fruit & Vegetable Pvt Ltd. 5 years as an executive in supply chain management and 6 years as an maintenance engineer.

Work history:

Jan-2013- Maintenance Executive /Supply Chain Management

Feb-2018 Mother Dairy,New Delhi

- Reviewed maintenance program for efficiency accuracy and timeliness,and provided feedback for improvement to company leadership.
- Monitored priorities and liaised between maintenance team and management, delegating tasks to complete on time.
- Created forecasts, budgets and expense projections.
- Coordinate with project vendors & other teams to ensure the availability of parts.
- Procured parts, maintained inventory, and related documentation.
- Prepared yearly and technical budgets
- Handling of the Out-source employees.
- Working closely with stakeholders within plant and external to plant and prepare comprehensive action plans, including resources, timeframes and budgets for projects
- Facilitating user team by supporting commissioning activities during trail run of systems.
- Responsible for Handling BVM warehouse stock & ordering.

Feb-2018- Field Maintenance Executive

Current Mother Dairy,New Delhi

Job Profile: As an Area Incharge (North Delhi Region),I am responsible to.

JOB RESPONSIBILITIES:

- Responsible for proper working of Control panel, which is used in Mother Dairy Milk shop for dispensing vending milk

- Electrical control Panel Testing and safety checks on all the machines.
- Switching of penal cards one by one.
- Synchronization of cards.
- Maintain the penal, check power supply and repair technical faults of card with penal.
- Work on switch card, drive cards, supply card, pulse card, charging card.
- Production of panels ,as well as designing of power supply.
- Maintain all documentation work and certificate audit work.
- Ensure maintenance programme like Preventive maintenance and effective maintenance.
- Maintain all documentation work and certificate audit work.

COOLING EQUIPMENTS OPERATION:

As a Technical area incharge I am responsible to ensure that all my area milk shops cooling equipments (deepfreezer,vertical cooler,visi cooler,chest cooler, Milk chilling unit, etc.) are working properly. If these are out of order then I am responsible to coordinate with Cooling equipment vendor to attend these complain on the basis of SLA (Service level agreement).

ELECTRICAL OPERATION:

If milk shops have any electrical complaints, then I am responsible to coordinate vendor to attend these complaints on the basis of SLA (Service level Agreement).

CIVIL WORKS RELATED COMPLAINTS:

If Milk shops have any type of civil related complaints viz reconstruction of booth, extension of cold room,repairing of wall or floor etc, then I am responsible to coordinate with civil engineer to attend these complaints on time.

PROFESSIONAL AND ACADEMIC CREDENTIALS:

MBA in Marketing and Information Technology from Gyan Bharti Institute of Technology,Meerut
Affiliated to Dr.A.P.J.Abdul Kalam Technical University Uttar Pradesh in **2020**.

B.TECH in Electronics and Communication Engineering from Sunderdeep Engineering College, Ghaziabad affiliated to U.P.Technical University, in **2012**.

SSC from S.C.V.Inter college pilkhuwa affiliated to U.P. BOARD.

HSC from G.H.S.School,Hapur affiliated to U.P. BOARD.

Skills:

- Excel
- SAP
- Complaint Management
- Project Management
- Vendor Management
- Statistical Analysis
- MS-office

Accomplishments:

- Achieved cost saving through effectively helping with solar panel installations in Mother Dairy .
- Collaborated with team of Quality & Corporate affairs teams to install PMX Machines which resulted in increased AWO.
- Worked on a project for re-using FRP tanks resulted in savings of '@2.5CR.
- Implemented various ways and techniques to reduce overall utility cost in JFL.
- Led E-mobility initiative and brought region from 15% to 34% E-mobility, which resulted in CPD reduction by 1.25Rs.

Summary:

- Good work ethics with good communication and interpersonal skills.
- Capable to deliver into the new leading Technologies.
- Ability to work well in both a team environment and individual environment

Declaration:

- I hereby declare that the information furnished above is true to the best of my Knowledge.

DATED: PLACE: 14/05/2024

VIVEK MITTAL