

Resume

Name : Vivek Kumar Singh
Adrrs : H.No.17 Harijan Basti Sultan Pur Mazra
New Delhi-110086
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Objectives

Looking for a challenging position in a prestigious organization where I can learn new skills, expand my knowledge and leverage my learning's. To get an opportunity where I can make the best of my potential and contribute to the organization's growth. Seeking a position in a company where I can launch my career and build a valuable skill set.

Education

- 10th Pass From CBSE Board
- 12th Pass From NIOS
- Pursuing Graduate

Experience

- Dispatch Work From Croma Wherehouse
- Dispatch Work From Mother Dairy
- 1 Year Experience as a Telecaller in BPO
- 1 Year Experience as Data Entry Work in FEA.

Skills

- Basic Knowledge Of Computer
- Tally ERP
- Advance Excel
- English Typing Little bit.

Personal Profile

- Father Name : Anil Kumar Singh
- D.O.B : 25 Dec.2002
- Sex : Male
- Marital Status : Unmarried
- Nationality : Indian

Declaration

I hereby declare that the details furnished above are true and correct.

Date:

Place:

