

SACHIT SHUKLA

sachitpandit321@gmail.com

MECHANICAL ENGINEER

+918707410310,7379320783

3.0+ Years Experience

Jamaitha Jaunpur, Uttar Pradesh

Professional Experience:

Hitachi Astemo Gurugram Powertrain Systems Pvt Ltd, Noida Plant

PPC (Production Planning & Control (Junior Executive)

Joining Date → 10th of September 2021 — 06th of Feb 2024.

Hitachi Astemo deals with Powertrain systems Chassis systems Motorcycle systems Power products and Industrial equipment, Stereo camera.

Moriroku Technology India Pvt Ltd, Noida Plant

PPC (Production Planning & Control (Senior supervisor)

Joining Date → 06th of Feb 2024 — till currently working in Moriroku(MTI).

Moriroku deals with HCIL products & Seamless tear-line machining instruments panels and peripheral parts.

Assignments Undertaken:

- ❖ Preparation of Daily Production plan & monthly production Plan according to sales plan.
- ❖ Monitoring of Production Plan vs actual.
- ❖ To revise Production Plan as per sales plan revision.
- ❖ Monitoring of new event parts Production & coordinate with sales team for customer approved maker drawing & PO and also prepare PI (Production instruction).
- ❖ Prepare event parts production schedule & meeting with all concerned departments.
- ❖ To prepare Dispatch Plan as per customer requirement according to customer warehouse wise.
- ❖ To revise Dispatch Plan as per sales plan revision.
- ❖ To coordinate with Sales and Dispatch Team for the timely customer dispatch as per requirement without any failure.
- ❖ To coordinate with dispatch team for Bin planning from warehouse according to production plan.
- ❖ Coordination with Stores Team to maintain minimum stock keeping norms of child parts.
- ❖ Coordination with Purchase Team for child parts material management & check monthly shortage review.
- ❖ Responsible for weekly data preparation.

- ❖ Involvement in Monthly MIS data preparation.
- ❖ To prepare all the required documents as per TS:16949.
- ❖ To Coordinate with all concerned departments while making Production Plan to make best use of resources without any losses.
- ❖ To plan model changeover by coordinating with sales team and customer.
- ❖ Review of Overall Store activities. i.e.-Daily GRN, Document Submission to Finance, Coordination with Quality team for Quality Inspection of RM & FG. Review Daily Basis Reservation Received from Production & arrange material on time.
- ❖ Involvement in All Documentation check sheet, work instruction, Layout, Rack & Bin Calculation etc. GPO summary etc.
- ❖ Review & responsible for Scrap, Vendor rejection, RGP/NRGP, subcontracting challan Making in SAP HANA.
- ❖ Responsible for maintaining 5S, IATF DOCUMENTATION, ALL INTERNAL & EXTERNAL AUDITS, JSOX ETC.
- ❖ Responsible for overall Monthly/Half yearly/Yearly Physical inventory.
- ❖ Responsible for closing all GEMBA CHECK POINTS.
- ❖ Responsible for making PURCHASE REQUISITION OF ALL CONSUMABLE, PRINTING & STATIONARY & Packing material as per requirement & follow up from Purchase Department.
- ❖ Certified as INTERNAL AUDITOR ON OCCUPATIONAL HEALTH & SAFETY MANAGEMENT SYSTEM according to ISO 450001:2018 STANDARD.
- ❖ Coordination with Spec team for new part creation in SAP such as, BOM (Bill of material) & also coordinate with Production & accounts team for Production version, routing & costing activity in SAP HANA.

Knowledge & Skills:

- ❖ Good Knowledge in SAP HANA (**Using T Codes in SAP** → MD04, CO11N, QA32, MIGO, ME21N, VL06O,VF01,VF02,CS15,CS13,MD01,MD02,ME51N,ME52N,ME53N).
- ❖ Monthly MRP run in SAP HANA.
- ❖ PO (Purchase Order preparation in SAP), PR generation (Purchase requisition), GRN activity prepare in SAP.
- ❖ Create Production Orders (MD04) according to DPR (Daily production report) & coordinate with production team for order confirmation (CO11N) & Quality clearance (QA32) in SAP HANA.
- ❖ SAP VS Physical Inventory Control for finished goods (FG) parts.
- ❖ According to customer Dispatch plan to continuously follow with customer to dispatch our material on time without effect our customer line.
- ❖ Good Knowledge of MS Word, MS PowerPoint & MS Excel.
- ❖ Using PMS (production management Systems) activity in SAP HANA.

- ❖ Manpower training plan preparation according to our working conditions & ethics.
- ❖ Responsible for making inventory documents & creating standard documents for inventory adjustments in SAP HANA.
- ❖ Customer sales & Export invoice preparation in SAP, STO (Stock transfer invoice preparation) in SAP HANA, Eway bills preparation, Delivery Challan preparation in SAP.

Education Details:

❖ **Diploma in (Mechanical Production):**

Ambition institute of technology (BTE UP).16/08/2018 to 22/07/2021
with 80.36 %

❖ **Intermediate 10+2(CBSE Board):**

Maa Durga ji senior Secondary School, Jaunpur, Uttar Pradesh 05/2018 with 65.26%.

❖ **High school 10th (CBSE Board):**

Harihar Singh Public School Jaunpur, Uttar Pradesh 05/2016 with 84.5%.

Strength:

- ❖ Hard Working, leadership Quality, I am very honest to my work.

Personal Information:

- ❖ DOB :26.07.2000
- ❖ Marital status : Unmarried.
- ❖ Nationality : Indian.
- ❖ Languages: : Hindi, English.

Declaration:

I hereby declare that all the above furnished information is true to the best of my knowledge and if you given me a better opportunity I promise you to give the best abilities to the organization.

Signature of Candidate