

ANKIT KUMAR

S/O SHREE JAYCHANDRA SINGH

Mobile No.- 8630475648

Email ID.- ankitjipp@gmail.com

CURRENT ADDRESS: – Badarpur

STATE: - Delhi

CAREER OBJECTIVE

- ❖ Seeking A Role in MNC Where I Can Upgrade My Skills with Time and Take the Company to The Next Level.

EMPLOYMENT HISTORY & ACCOMPLISHMENTS

:- COMPANY PROFILE: -

- 1) Presently working with **Securico Electronics India Ltd** as an **executive** in-store department from **Apr-15** to till date. Securico is a leader in manufacturing electronic security systems & remote monitoring solutions in India
- 2) Worked in **Zet Town India Pvt Ltd** as a **Supervisor** in-store department from **Jun-23** to **Apr-11**. **Zet Town** is a name committed to Make in India's ethos. It has always been the brand's Endeavor to find ways to strengthen its capabilities as the world's next big manufacturing hub. Through our manufacturing capabilities, we bring a design-based product proposition to the Indian market in the wearables and wearables space. We are here to reduce import dependency and be the next big thing.
- 3) Worked in **Dixon Technologies (India) Limited** as an Executive in the store department from **August 22 to May 23**. Dixon Technologies (India) Limited has been leading India's electronic manufacturing services (EMS) space. Dixon Technologies provides design-focused solutions in consumer durables, home appliances, lighting, mobile phones, and security devices to customers across the globe, along with repairing and refurbishment services for a wide range of products including set-top boxes, mobile phones and LED TV panels.

JOB DESCRIPTION

- ❖ Supervision All Store/Warehouse Manpower.
- ❖ Maintaining Daily Stock Sheet About Inward and Outward.
- ❖ Preparation of Monthly Inventory Stock Sheet.
- ❖ Providing Monthly Training to Operators About Material Handling.
- ❖ Full-fill all Requirements of Production Regarding raw materials.
- ❖ Advance Planning of Material by Coordinating with the SCM Team.
- ❖ Sharing daily and monthly forecasts with Management.
- ❖ Monitors & Maintain QMS / IMS Standards in store as per procedure.
- ❖ Ensuring FIFO system follow-up for raw materials issued for production.
- ❖ Order Processing from Receiving to Deliver.
- ❖ Looking at Store Activities (Material Inward, Outward, Material Placing, Compatible Location for Material, Stock, Audit), etc.

EDUCATION QUALIFICATION

- ❖ **10TH Standard** from U.P. Board Allahabad in 2008.
- ❖ **12TH Standard** from U.P. Board Allahabad in 2010.
- ❖ **Graduation** Passed from Kanpur University in 2013.

TECHNICAL QUALIFICATION

- ❖ Advance Course in Computer & Business Application (**ACCBA**) Year In 2009.
- ❖ Course In Computer Concepts (**CCC**) Three Months In **2017**.
- ❖ Good Knowledge of (**Excel & Google Sheets**).
- ❖ Good Knowledge of **SAP “Business One”**.
- ❖ Good Knowledge of **SAP “MM Module for Store”**.
- ❖ Good Knowledge of **ERP “MSD For Store”**.

FUNCTIONAL

- ❖ Maintain “**5S**” Safety Standard for On Shop Floor.
- ❖ Maintain “**3R**”.
- ❖ Working on “**Kaizen**”.

PERSONAL INFORMATION

❖ Father’s Name	:	Mr. Jaychandra Singh
❖ Date of Birth	:	25-07-1993
❖ Gender	:	Male
❖ Marital Status	:	Married
❖ Nationality	:	Indian
❖ Language Known	:	Hindi, English
❖ Address	:	Auraiya (U.P.)
❖ Pin Code	:	206122

DECLARATION

I at this moment Declare That the Above Statement Furnished by Me Is True to the Best of My Knowledge &Belief.

DATE: _____

PLACE: _____

(ANKIT KUMAR)

