

RESUME

Gayatri

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Career Objective:

To avail the opportunities that will strongly evaluate my skills and provide professional services to give satisfaction to the employer.

Experience :

➤ **4 Years' Experience for HR Executive,**

➤ **Net Ambit Value First Pvt. ltd April 2019 April 2020**

- 1 Years' experience for HR executive in Net ambit Value First service Pvt Ltd, Noida
- Hiring sources- Naukri, shine, Quicker and LinkedIn, References, Job posting, Boosting.
- Hiring for Paytm, Amazon, Flipkart, Big basket, internal hiring, (HR executive, City Head, Sales manager, Team leaders).
- Bulk hiring Pan India.
- Screening candidate, Interview schedule, daily bases Drive plan, Client handling. ➤

ALK TALENT Search LLP , September 2020 to April 2022

- 2 Year Experiences as HR executive in ALK TALENT Search LLP, Noida
- Hiring sources- Naukri, shine, and LinkedIn, References, Job posting, Boosting.
- Hiring for Udaan, Solve, Saveo, Deal Share, Chqbook, Pagarbook, internal hiring, (HR executive).
- Bulk hiring Pan India.
- Screening candidate, Interview schedule, daily bases Drive plan, Client handling. Candidate documentation, salary negotiable etc.

NetAmbit Value First Pvt. Ltd – June 2022 to April 2023.

- Hr executive in Netambit Value First service Pvt Ltd, Noida.
- Hiring sources- Naukri, shine, Quicker and LinkedIn, References, Job posting, Boosting.
- Hiring for Paytm, Amazon, Flipkart, Big basket, internal hiring, Deal Share, Nirogstreet Magic Pin, Google pay, Axis Bank (Internal hiring -HR executive, City Head, Sales manager, Team leaders).
- Bulk hiring Pan India.

O&G Skills India Pvt. Ltd – Sep To Till date.

- Hr executive in O&G Skill India Pvt Ltd.
- Hiring sources- Naukri, shine, Quicker and LinkedIn, References, Job posting, Boosting.
- Hiring for Paytm, Amazon, Café Coffee day, GoNukkad, HDFC Bank, Incenza , internal hiring, Google pay, Naps Hiring (Internal hiring -HR executive, City Head, Sales manager, Team leaders, ASM ASE).
- Bulk hiring Pan India.
- Screening candidate, Interview schedule, daily bases Drive plan, Client handling.
- Candidate documentation, salary negotiable etc

➤ **Academic Qualification:**

- 10th passed from CBSE Board in 2013
- 12th passed from CBSE Board in 2015.
 - B. Com passed from SOL in 2018.
 - Basic knowledge of Computer.

Strengths:

- Hardworking.
- Positive Attitude.
- Reliable.
- Willing to work in a Team

HOBBIES:

- Games & Painting.

Personal Detail:

Father's Name	:	Mr. Sanjesh Kumar
Date of birth	:	31-12-1997
Gender	:	Female
Marital Status	:	Unmarried
Nationality	:	Indian
Language	:	Hindi, English,

Declaration:

I declare that every information provided by me is true and to the best of my knowledge.

Date:

Place:

(Gayatri)

