



## ANJALI WALIA

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### CONTACT

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📞 9971062127 , 7982094281

✉ anjaliwalia9971@gmail.com

📍 Greater Faridabad sec77

### EDUCATION

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- Bachelor of arts-2015
- Master of arts-2018
- Bachelor of Education - 2021

### SKILLS

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- Maintain accurate records and file
- Abacus Trainer
- Public Relations
- Teamwork
- Team Management
- Leadership
- Effective Communication
- Polite & Approachable
- Good Computer Skills

### LANGUAGES

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- English
- Hindi

### PROFILE

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Abilities to serve in a reputed organization in a responsible and challenging position which will allow me to utilize my skills knowledge and capabilities to their full strength .

### WORK EXPERIENCE

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- **NARAYANA E- TECHNO SCHOOL** 2023 - PRESENT  
Marketing Team as an Admission Counselor
  - Currently working in Narayana organization in marketing department as a Admission Counselor
- **LAVIDA MONTESSORI PRE -SCHOOL** 2020-2022  
Admission counselor  
Mother Teacher
  - Worked in Lavidia Montessori Pre -school as an Admission counselor and as a Mother teacher
- **Little Winners** 2016-2018  
Mother Teacher
  - Worked as a Mother Teacher