

Name: Dushiyant Kumar

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Objective

To secure a position in a leading organization where I can apply my IT skills and make a significant contribution for the growth of my organization and for me.

Executive Summery

- Having overall experience of 3 years in the area of Software ERP Executive (2021-current).
- Worked as Data Management Specialist in WT E-books (2014-2021)
- Worked as ADP in Bajaj Alliance (2013)
- Well versed with database concept and experience in using SQL statements.

Technical Skills

- Methodologies: Agile-scrum
- Operating Systems: Windows XP/10
- Database: MySQL.
- Knowledge of Manual Testing
- Knowledge of AI
- MS Word
- MS Excel
- V look UP, Pivot tables and charts
- Adobe Photoshop
- PDF Pitstop

Roles and Responsibilities

- Create Indent and Purchase order in ERP
- Create enquiry and comparison sheet as well of indent
- Knowledge of Payroll, Sales and Accounting Module in ERP.
- Coordinating with developers to fix application defects.
- Participate in all Agile/ Scrum Ceremonies
- Execution Purchase report, Pending Indent Reporting and preparing the weekly status report of Various Module.

Core competencies

- Research and Analysis Ability
- Excellent organizational skills
- Ability to work under pressure
- Ability to work as a team
- Result-oriented performance

Professional Experience:

- Organization: Shakumbari Sugar and Allied Industries Limited
- Profile: IT Officer
- Work Experience: 3 years
- Organization: WT E-books
- Profile: Data Management
- Work Experience: 7 years

Education Qualification:

- Bachelor of Technology in Computer Science, 2012 UPTU.
- Intermediate from CBSE Board in 2008.
- High School from J&K Board in 2006.

Accomplishments:

- Details of any college time certification or project or any events which you lead or participated in any contest.

Personal Specifies:

- Marital Status: Married
- Language Known: Hindi, English
- Nationality: Indian

Declarations:

I hereby declare that above information given by me is correct.

Place: Noida

Name: **Dushiyant Kumar**

Date: 10/10/2024